

**Council Meeting
Tuesday, November 21, 2023
City Council Chamber
6:30 p.m.**



AGENDA

Call to Order

Pledge of Allegiance

1. Consent Agenda

- Minutes
 - Council Minutes – November 7, 2023
 - Community Center Commission – November 13, 2023
 - EDA – November 13, 2023
 - Planning Commission – November 14, 2023
 - Library Board – November 14, 2023
- Regular Bills

2. Department Heads

3. Planning Commission

- Variance – 1453 4th Avenue

4. Street Closure Request – ALC Church Living Nativity – December 13, 2023

5. Fire Department – SCBA Compressor Replacement

6. Personnel – On-Call Community Center

7. Contractor Payments & Change Orders

- Des Moines Forcemain Crossing – Hodgman Drainage Co. - Pmt #2 Final - \$9,653.80
- Liquor Store #1 – Sussner Construction - \$111,552.32

8. New Business

9. Old Business

10. Council Comments

11. Adjourn



**Regular Council Meeting
City Hall, Council Chamber
November 7, 2023
8:01 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present: Dominic Jones, Dennis Esplan, Marv Grunig, James Nelson,
Jenny Quade and Scott Benson

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police
Chief.; Jason Sykora, Electric Superintendent; Ben
Derickson, Fire Chief; John Nelson, Liquor Store Manager;
Tim Snyder, Community Center Director and Andy
Spielman, Building Official

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - City Council Minutes – October 17, 2023; October 23, 2023 and October 24, 2023
 - Tree Commission – October 11, 2023
 - Telecom Commission – October 16, 2023
 - Housing & Redevelopment Authority – October 18, 2023
 - Utility Commission – October 25, 2023
 - Joint Government Meeting – October 30, 2023
- Licenses & Permits
 - Exempt Gambling Permit – Ducks Unlimited – April 13, 2024
 - Annual Cigarette License Renewals
 - Annual Game of Skill License Renewals
 - Annual Theatre License Renewal
 - Liquor License Renewals
 - Phat Pheasant Pub
 - Windom Duffy's Inc.
 - Plaza Jalisco II
 - Windom Country Club
 - Windstream Inns LLC
 - Wine On-sale
 - Beer On-sale
 - Strong Beer Authorization
- Regular Bills

Motion by Grunig second by Nelson approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:

Ben Derickson, Fire Chief, said that the SCBA compressor went down and he has had service techs and the vendor look at the unit. The unit was purchased in 2005 and there are no parts available. A new compressor unit is \$40,000 to \$45,000 and a complete unit is \$80,000 to \$110,000. He said our filling station equipment is good so he is looking at new compressors.

Quade asked about the difference in this compressor and a commercial unit. Derickson replied that one for the breathing air tanks used by the Fire Department does 5,000 pounds per square inch (psi) and commercial ones do less than a tenth of that amount. The fire compressor also removes moisture and small particles from the air. The old unit is a four stage compressor to get to the 4,500 psi they use in their air tanks. A typical air tank would provide 25-35 minutes of air and a lower psi tank would hold maybe 15 minutes of air.

Jones asked about options until a new compressor is found and if it is typical of fire departments to have this equipment. Derickson said they are looking at options as it may take 3-12 weeks to get a new compressor. They will contact Praxair, Sanford health and other fire departments. He said that most departments have their own SCBA equipment. Derickson will bring some options and costs back to the Council for the next meeting.

John Nelson, Liquor Store Manager, said that on November 10th they are holding the annual wine tasting event at the Community Center. He has 21 vendor tables and there will be wine and other spirits. The event runs from 6 – 8 pm and tickets are \$20 at the door. The weather is looking good so they are hoping for a large turn-out.

6. Public Hearing – Miscellaneous Special Assessments:

Jones noted that there is a letter in the Council packet from one of the property owners asking for a waiver of the fire call fee. Nasby said that the Fire Chief had looked into that call and the Fire Department was dispatched by Jackson County so the invoice was sent according to our policy.

Jones opened the public hearing at 8:16 pm. No verbal comments were received in addition to the letter in the packet. Jones closed the public hearing at 8:17 pm.

Quade asked about an assessment on a tax forfeited property and if the County and buyer knew about a special assessment. Nasby said the staff informs the County, but both buyers and sellers should check prior to a transaction. He would check with staff to confirm the County knew. The special assessment would be attached to the property even if it is a different owner.

Grunig noted the letter from the one property owner mentioned this situation happening before and wanted to know if this call was billed the same as others in the past. Derickson said the call was billed by policy and since they were dispatched a bill was generated.

Benson said with a potential gas leak and recent explosions in the metro it is better to be safe.

Council Member Grunig introduced the Resolution No. 2023-53, entitled “RESOLUTION ADOPTING AN ASSESSMENT ROLL FOR THE 2023 MISCELLANEOUS SPECIAL ASSESSMENTS”. The Resolution was seconded by Benson and on roll call vote: Aye: Nelson, Quade, Benson, Grunig and Esplan. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

7. 2023B Electric and Liquor Bond Sale:

Todd Hagen, Ehlers Associates, said that the bond sale was completed today. This process included the pre-sale report on September 19th; public hearing on October 17th and publication of the notice; the S & P Rating, Official Public Statement and now bond sale with a closing of November 30th. This bond sale will finance the new generators and building at the Electric Department and improvements at the Liquor Store. Both funds are putting cash into the deal and with the inclusion of the general obligation backing the interest rates were lower. Today there were five bidders and all of the bids on the bonds came in under the pre-sale estimate. TD Securities was the winning bidder with the lowest interest rate. The S & P Rating on the bonds is the same as in the past for the City of A+. TD Securities also purchased, at their expense, insurance on the bonds which make them more attractive to investors. The True Interest Cost is 4.2763% which is 26 basis points under the original estimate. Hagen added that TD Securities also provided about a \$350,000 premium to their bid which is essentially additional cash to the City and this impacts the prices they get from customers for the bonds with a higher interest rate. The City could keep the cash or use it to reduce the principal (and subsequent debt service) which is the way this is presented for the Council action.

Grunig asked if the bond rating is something the City can impact. Hagen said they noted that the City has strong financials, reserves and management. The weaknesses are out of the City's control of declining County population and per capita income levels. The A+ is a good rating.

Council Member Benson introduced the Resolution No. 2023-54, entitled "RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF \$6,905,000 GENERAL OBLIGATION BONDS, SERIES 2023B". The Resolution was seconded by Nelson and on roll call vote: Aye: Grunig, Benson, Quade, Esplan and Nelson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

8. South Cottonwood Lake Subdivision:

Andy Spielman, Building Official, said the Planning Commission has reviewed the final plat and development stage Planned Unit Development (PUD) and is recommending approval. There were really no changes from the preliminary plat and the dedications of public ways and easements are shown in the final plat. The Planning Commission also reviewed and suggested revisions to the restrictive covenants which were accepted by the property owner.

Jones asked about accessory buildings. Spielman said they are covered in code and the restrictive covenants as to size and appearance.

Grunig asked about the street design and if it were standard with curbs and gutter. Spielman said it is 28 feet width from edge to edge and appears to be ditch drainage. There are covenants that also speak to the ditch drainage.

Quade asked about an easement issue one of the existing owners had brought up. Spielman said that there is an easement shown on Lot 11 of the plat, but there is discussion between DVK and that property owner which is a civil matter and private easement which is not shown on plats.

Council Member Grunig introduced the Resolution No. 2023-55, entitled "RESOLUTION APPROVING THE FINAL PLAT OF SOUTH COTTONWOOD LAKE SUBDIVISION IN THE CITY OF WINDOM, MINNESOTA". The Resolution was seconded by Esplan and on

roll call vote: Aye: Benson, Esplan Nelson, Quade and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

Spielman said the second part is to approve the development stage PUD and this can be done by motion. The PUD is necessary for the density shift and preferred due to the shoreland zoning. The Planning Commission is recommending approval of the development stage and the final approval will be in the future.

Jones asked about the City well. Spielman said that well is on Outlot C and will be dedicated to the City.

Motion by Quade second by Grunig to approve the Development Stage PUD for the South Cottonwood Lake Subdivision. Motion carried 5 – 0.

9. Resolution Designating Annual Polling Place:

Jones said this is an annual State requirement and the polling place is the Windom Community Center as in the past.

Council Member Benson introduced the Resolution No. 2023-56, entitled “RESOLUTION DESIGNATING ANNUAL POLLING PLACE”. The Resolution was seconded by Quade and on roll call vote: Aye: Nelson, Grunig, Esplan, Benson and Quade. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

10. Personnel:

Grunig said that the labor negotiations were more complex this time due to health insurance costs going up and the impacts of inflation in 2022 and 2023. As such labor costs were an issue as employees felt they were going backwards and there is a shortage of workers. He said the City has good employees in every department and we want to keep them.

Jones thanked the Personnel Committee and union stewards for all their work and the time committed to meetings. He noted that the Supervisory group is left yet to do.

Motion by Grunig second by Benson to approve the IBEW labor agreement. Motion carried 5 – 0.

Motion by Grunig second by Quade to approve the LELS labor agreement. Motion carried 5 – 0.

Tim Snyder, Community Center Director, said he is also recommending the hire of Evan Oltmans for on-call help at a rate of \$12.50/hour. Due to the permanent part-time person spending more time at the Arena in the winter they need a larger pool of on-call staff to help with large events.

Motion by Benson second by Nelson to approve hiring Evan Oltmans for Community Center on-call help at a rate of \$12.50/hour. Motion carried 5 – 0.

11. Contractor Payments and Change Order:

Jason Sykora, Electric Superintendent, said that he had two pay requests. The first one is for the new truck garage and this is pay request #5 for \$185,802.87. The Utility Commission is recommending payment and progress continues on the building.

Motion by Esplan second by Benson to approve Pay Request#5 for Wilcon Construction in the amount of \$185,802.87. Motion carried 5 – 0.

Sykora said the second one is for the transmission line that is essentially completed and operating. The Utility Commission has also recommended this for approval. This pay request is #3 for IES, Inc. for \$401,981.81.

Motion by Benson second by Quade to approve Pay Request #3 for IES, Inc. in the amount of \$401,981.81. Motion carried 5 – 0.

John Nelson, Liquor Store Manager, said that Change Order #3 is for \$18,391 related to soil correction work. There were soil borings done in the area around the new addition, but none were done on the site as the consensus was that the other soil reports were sufficient. When the contractor excavated they found more black dirt and the engineering testing company recommended that an additional 2-4 feet be excavated and rock be placed under the footings so this added cost.

Jones said he is not happy with change orders in general and asked if there are others pending. Nelson said that two more are in discussion pertaining to carbon monoxide detectors and a change in roofing material. The roofing material change will be a deduct and the carbon monoxide detector cost change is a couple hundred dollars.

Motion by Benson second by Quade to approve Change Order #3 for Sussner Construction in the amount of \$18,391.00. Motion carried 5 – 0.

Nelson noted the ramp ended up being shorter so this may result in some cost savings. The new building floor has been poured, the second half of the ramp will be done this week and next week the framing for the walls will start.

12. New Business:

None.

13. Old Business:

Jones noted the letter to the SW\WC Coop Board regarding the termination of the Community Policing Agreement was included for the Council's information.

Jones asked about progress for the WAH medical office building. Nasby replied that both he and Grunig missed the last WAH Board meeting due to the Council budget workshop on the same night. Ann Bartel of the WAH Board was present and said the project is moving along.

14. Council Comments:

Nasby thanked the Personnel Committee, union stewards and business agents for their work on labor negotiations.

Quade noted that the Personnel Committee tried to do their best with the labor contracts for the employees, but also needed to be mindful of the budget. She values the employees and the work they do. She thanked all the Veterans for their service.

Grunig also thanked Veterans for their service.

Preliminary

Jones thanked Veterans and noted the new memorial that Council member Grunig lead.

15. Adjournment:

Mayor Jones adjourned the City Council meeting by unanimous consent at 9:22 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

Community Center Commission Minutes

Monday, November 13, 2023

1. Call to Order: President Linda Stuckenbroker called the meeting to order at 5:33 p.m.

2. Present:

President: Linda Stuckenbroker

CC Director: Tim Snyder

Commission Members: Mitch Voehl

Lenny Thiner

Jan Duscher

Al Baloun-

Commission Liaisons: Scott Benson

Jim Nelson

City Administrator: Steve Nasby – Absent

3. Approval of Minutes: **Minutes from October reviewed and approved.**
Motion made by Lenny Thiner; seconded by Jan Duscher. Approved 4-0.

4. Director Report:

Financial

a. Reviewed financial statement

b. Current revenue \$110,000

5. Old Business:

a. Cancelled Chuck Foreman appearance

b. Terror Trail had 48 kids, 61 adults, and 13 preschool

6. New Business:

a. First 507 R&R scheduled December 15

b. Roofing/ceiling reviewed- insulation in good shape with residue on surface

c. Discussed Bob Byers Donation motion to move funds to LMC 4M Fund. Motion made by Al Baloun; seconded by Lenny Thiner. Approved 5-0

d. Discussed Rental Rate Increases- Reviewed proposed changes in December for 2024- No Action Taken

e. Good job by staff in running facility

7. Commissioners Comments:

a. Discussed inclement weather closing policy

Motion by Al Baloun, seconded by Lenny Thiner, to adjourn meeting at 6:01 p.m. Motion approved 5-0

Next Meeting: December 11, 2023

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM

MINUTES

NOVEMBER 13, 2023

1. Call to Order: The meeting was called to order by President McNamara at 12:00 p.m.

2. Roll Call & Guest Introductions:

EDA Commissioners: Ryan McNamara, Nancy Wepplo, Marv Grunig, and James Nelson.

(There is one vacancy on the Board.)

Also Present: EDA Staff – Tiffany Lamb, EDA Director, and Admin. Asst. Mary Hensen; Steve Nasby, City Administrator; and Kevin Stevens, Cottonwood County Liaison.

3. Approval of Minutes: October 9, 2023:

Motion by Commissioner Grunig, seconded by Commissioner Nelson, to approve the Minutes of the EDA Meeting held on October 9, 2023. Motion carried 4-0.

4. South Cottonwood Lake Subdivision – Update

A. Platting: Director Lamb recapped that on October 10th, the Planning Commission reviewed and recommended City Council approval of the Final Plat for South Cottonwood Lake Subdivision submitted by DVK Diversified, LLC and Cemstone Concrete Materials, LLC (Property Owners). Director Lamb advised that Cemstone had retained two lots in the subdivision and that is why they are entering into the platting process. The Planning Commission also recommended approval of the proposed restrictive covenants for the new subdivision with a few minor revisions. On November 7th, the City Council adopted a resolution approving the final plat and approving the proposed restrictive covenants for the subdivision for filing with the Cottonwood County Recorder.

Outlot A was dedicated to the City in the Final Plat as open space. Outlot C (which is the site of the City's well) will be deeded to the City and Outlot B will be deeded to the EDA for potential future development. Lot 5, Block 1 is the proposed location of the new apartment building. DVK will convey this property to the EDA and the EDA will then sell this property to the apartment Developer. There is already a development agreement in place for this project. In answer to a question, Staff confirmed that the road into Tegels Park will remain in its present location.

B. Planned Unit Development: Director Lamb updated the Board concerning the status of the PUD. The lots adjacent to Cottonwood Lake (riparian lots) will not be included in the PUD. The back lots, outlots, and the proposed lot for the new apartment building are included in the PUD.

On October 10th, the Planning Commission approved the Development Stage Plan for the PUD and recommended City Council approval. On November 7th, the City Council approved the Development Plan. The Final Plan for the PUD and the restrictive covenants, that are specific to the property in the PUD, are scheduled to come before the Planning Commission on November 14th and the City Council on November 21st.

C. Demolition Schedule: Director Lamb reported that the Demolition Contractor (Voss Plumbing & Heating of Paynesville) has again indicated that it is their anticipated plan to complete the demolition of the existing Cemstone concrete plant in the next week or two. (However, crushing of all of the concrete may not be completed by that time.)

The Developer (DVK Diversified LLC) plans to order equipment, such as the lift station, this winter. DVK has been in contact with the City and referred to Ryan Anderson, Water/Wastewater Supt., to verify the City's specs for the lift station equipment.

5. Windom Apartments (North) – Update: Director Lamb confirmed that all the required documentation has been completed and approved by DEED. The first disbursement of the loan funds for the apartments and the principal repayment of \$2 Million for the Public Utilities Commission's loan have been released to the City. Contractors who performed work prior to June 5, 2023, should be receiving payment for that work soon as it is the City's understanding that the checks were mailed by the Developer on November 9th. The crew made preparations for the asphalt paving last week and are anticipating that the asphalt will be installed this week. The Developer has indicated that the paving is a little out of order as they wanted to have the asphalt installed before winter. The Developer has also assured the EDA that they are certain that 4 of the 6 buildings will be completed by December 31, 2023, and are hoping to have the construction of all 6 buildings completed by that date.

In response to a question by a Commissioner, Staff advised that there are eight 4-bedroom units and two 2-bedroom units per building for a total of 36 bedrooms per building and 216 bedrooms for all six buildings. The apartments are not solely workforce housing.

In response to a subsequent question, Director Lamb and City Admin. Nasby advised that the City has been responding to questions from subcontractors concerning the City's involvement regarding the payments. Director Lamb explained that there are multiple mechanics liens currently on the property some of which should be paid (and satisfied) through this first disbursement of funds.

6. NWIP – Phase II

A. Extension of Farm Lease: Director Lamb advised that NWIP Phase II includes the property owned by the EDA lying south of Opportunity Drive. This property is currently leased as agricultural crop land and includes 32.11 tillable acres. The EDA has leased this property to Steven Muller since 2018. EDA Staff contacted Mr. Muller and he is willing to lease this property again for the 2024 crop year on the same terms as the current crop year. (The Board received a copy of the proposed Extension of Farm Lease in the meeting packet.) After further discussion, the following action was taken.

Motion by Commissioner Grunig, seconded by Commissioner Wepplo, to approve the extension of the Farm Lease on the NWIP Phase II crop land between the EDA and Steven Muller for the 2024 crop year. Motion carried 4-0.

7. CVN Membership – Renewal: Director Lamb reported that the EDA has been a member of the Community Venture Network (CVN) for a number of years. The CVN provides 3 meetings per year for its members during which entrepreneurs present information concerning their businesses and expansion or relocation plans together with funding needs. In 2023, City Admin. Nasby and Director Lamb have attended these meetings and obtained leads for potential business prospects for Windom. Justin Erickson coordinates the program and provides additional prospect information and assistance to members throughout the year. Pursuant to a prior agreement between the CVN and the EDA, the EDA's annual membership fee would be discounted from \$4,250 to \$3,500. The EDA has not received the renewal materials for 2023 but Staff is anticipating receiving these documents before the end of November. The EDA will again request a discount on a joint membership. In response to a question, Director Lamb confirmed that Staff believes this a valuable membership and related some of the opportunities for connections that the CVN meetings have generated. The EDA has budgeted for this membership fee.

Motion by Commissioner Wepplo, seconded by Commissioner Nelson, to approve renewal of the EDA's CVN Membership for 2024 for an annual fee not to exceed \$4,250. Motion carried 4-0.

8. S.M.A.R.T. Goals

A. Review/Adoption – 2024 Goals: The Board received copies of the proposed S.M.A.R.T. Goals for 2024 in the meeting packet. Director Lamb advised that many of these goals have been carried over from 2023 due to the fact that the EDA's required focus in 2023 has been on matters relating to HyLife, the workforce housing development, and subsequent events. Director Lamb reviewed the proposed revisions to the goals concerning timing, etc. City Admin. Nasby recommended adding a new goal to recapitalize the EDA's commercial rehab program and façade improvement program and that the EDA could also consider grants and other methods of recapitalizing this programs.

The goals are to be presented to the City Council at its second December Meeting (December 19th). Director Lamb asked if the Commissioners had any additional proposed goals. Any additional proposed goals submitted by the Commissioners, between this meeting and the December EDA Meeting, could be reviewed at the December meeting and incorporated into the goals presented to the City Council. After further discussion, the following action was taken.

Motion by Commissioner Grunig, seconded by Commissioner Wepplo, to approve the proposed 2024 EDA S.M.A.R.T. Goals, as presented, with the addition of a new short-term goal to recapitalize the EDA's commercial rehab and façade improvement programs. Motion carried 4-0.

9. New Business: None.10. Unfinished Business

A. Staff Report: Director Lamb provided a brief report on some other activities that are in progress but not ready for submission to the Board at this time.

11. Miscellaneous Information

A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the September 2023 financial reports submitted by Van Binsbergen & Associates.

12. Adjourn: On consensus, President McNamara adjourned the meeting at 12:42 p.m.

Attest: _____

Tiffany Lamb, EDA Director

Ryan McNamara, EDA President

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
NOVEMBER 14, 2023**

1. Call to Order: The meeting was called to order by Chairman Mattson at 7:02 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Brett Mattson, Jared Baloun, Lorri Cole, Dustin Harrold, Carol Hartman, Brandon Pletcher, and Tom Tegels.

Absent: Ben Byam.

Also Present: B&Z Staff: Zoning Admin. Andy Spielman and Admin. Asst. Mary Hensen; Mike Bogle; and Dustin Hunter.

3. Approval of Minutes – October 10, 2023:

Motion by Commissioner Baloun, seconded by Commissioner Hartman, to approve the Planning Commission Minutes for the Meeting held on October 10, 2023, as sent. Motion carried 7-0.

4. Public Hearing

A. Zoning Application – Variance – Additional Accessory Structure

Applicant/Owner: Michael T. Bogle – 1453 Fourth Avenue

Zoning Admin. Spielman advised that this is an application for a variance to allow the placement of an additional storage shed (accessory building) that is 10' X 12' on a residential property. The Application was submitted by Applicant and Property Owner, Michael T. Bogle. There are two existing detached accessory buildings (a double garage and a 12' X 20' storage building) on the property. Recently a third building (white shed) was placed on the property. City Code Section 152.325(D) provides that no more than two detached accessory buildings shall be constructed or installed on any lot without a variance. City Code also requires a zoning permit for accessory buildings.

Mike Bogle was present and Chairman Mattson asked if he would like to comment on the application. Mr. Bogle said that there were two new additions on his house at 1453 Fourth Avenue that were not damaged by fire and he had considerable property in those additions. He said that he is a collector of books. He said that the City Council had voted to demolish the two additions along with the house. Mr. Bogle said that he needs the additional shed because he doesn't have a home there; the building was in good shape and is in a good spot; he didn't know that he needed a permit because he lived in the country before; he brought in the shed about a month ago; and he cleaned up his property better after the last shed was placed on the property.

Chairman Mattson asked for any questions from the Planning Commission. In response to Commissioners' questions, Mr. Bogle said that the house was demolished by the City in the middle of last January; he said that he is sleeping in a medi-van on the property and numerous people have given him access to their showers and there is a radiator for heat in the van; he feels it is a safe condition and said that this is safer than the camping he used to do; he said some things (including some of his books) were stored elsewhere after the demolition and some were stored on his lawn; he plans to store furniture that was on lawn and books, bikes, and maybe his lawn mower in the shed; he said it would make things easier for him; currently he has about 5 things in the shed including a clothes rack and bureau with drawers pending the outcome of the variance application.

In response to a question as to whether this was a temporary shed and if he was going to building something, Mr. Bogle said that the City rendered him homeless and bankrupted him with the costs to demolish the house; he only receives social security and wages from 80 to 100 hours of work per month and doesn't have the finances to build a home.

Chairman Mattson opened the public hearing at 7:13 p.m. Dustin Hunter of 1425 Fourth Avenue spoke and said that he lives two houses down from Mike's property. His concern is that there's a lot of blame being made that the City did this and the City did that. His concern is what the plan is if the building is removed from the

property. What is unique in this situation? Insurance on the house would have paid these costs. The City should not be the ones being blamed for Mr. Bogle's choices.

There being no further comments received from the public, Chairman Mattson closed the public hearing at 7:37 p.m. and referred the application to the Planning Commission for discussion.

Chairman Mattson asked Zoning Admin. Spielman if he had received comments from the public concerning the variance application. Zoning Admin. Spielman said that he received a handful of public comments, one written unsigned statement, and one person visited the office. He advised that some people who commented were not able to be present at the hearing or were not comfortable speaking at the public hearing. He said that he did not receive any favorable comments concerning the variance application. The comments he received were summarized as: I feel for Mike. However, this proposed additional shed doesn't comply with City Code and City Code should apply to everyone. The written statement also included language stating that this (shed) isn't the answer to the problems there and if the variance is approved, what will happen next?

Zoning Admin. Spielman stated that with a variance application, there are numerous criteria that the Planning Commission (and City Council) need to consider. Mr. Bogle completed the second page of the Zoning Application form and provided his responses to these criteria. Zoning Admin. Spielman reviewed Mr. Bogle's written responses to the criteria questions. Zoning Admin. Spielman said that Question No. 4 (which asks whether the proposed use will alter the essential character of the locality, or interfere with the creation of a beneficial environment within its own property or on adjoining properties, or interfere with the provision of a reasonable economic benefit to the community) appeared to cover what many of the comments he received were about and if this is approved, what's next.

For a variance application, the landowner needs to establish that there are practical difficulties, unique to this property and not caused by the landowner, that necessitate the need for a variance. Mr. Bogle's responses to this question were: house fire and removal of same. Zoning Admin. Spielman advised that the criteria for practical difficulties and unique circumstances are required by Minnesota Statutes and City Code. He further advised that the Planning Commission needs to discuss this criteria and provide findings of fact.

Discussion by the Planning Commission included the following comments: Commissioner Baloun: I know this is a tough decision to make because it is affecting someone's life. However Mr. Bogle moved in the shed without getting a permit. We can't consider economic hardship (alone) as constituting practical difficulties (per Minnesota Statutes). Mr. Bogle's property is affecting property owners around his property. People around the property will find it hard to sell their homes.

Commissioner Mattson: What is unique about this property?

Commissioner Hartman: We are not Health & Human Services but it seems that this is not a pleasant and safe living condition. Mike deserves better than to live in a camper. This is not enhancing his life or the neighborhood. There is help available. (Mr. Bogle commented that he is not going to an apartment complex.) This is not considered reasonable for the residential area around Mr. Bogle's property. Our whole purpose is to have regulation that enhances residential, commercial, and industrial areas.

Commissioner Pletcher: As a Commission, we need to stay focused on City Code and the application before us.

Commissioner Harrold: It's a tough decision. I didn't hear anything unique about this property. If we were to allow this, it could set a precedent that anybody anywhere can have as many outbuildings as they want and I don't think that's the direction we want to go as a Planning Commission or as a City. The whole thing is an accident and is nobody's fault.

Mr. Bogle commented that all of the neighbors he knows around him approve of what he is doing and approve of the additional shed. Zoning Admin. Spielman replied that those people are not here at the meeting and did not submit comments. Mr. Bogle replied that it is normal for the negative ones to speak up, not the positive ones.

Motion by Commissioner Mattson, seconded by Commissioner Hartman, to recommend that the City Council deny the variance application, submitted by Michael T. Bogle, requesting that he be allowed to place an additional storage shed (accessory building) on his property. The property is located at 1453 Fourth Avenue, Windom, Minnesota, and is described as: North Half of Lot 11 and all of Lot 12 in Block

3 of Hutton and Collins' Addition to the City of Windom, Cottonwood County, Minnesota. (Parcel No. 25-351-0340)

Findings of Fact for Variance:

1. As stated in the narrative herein.
2. There is nothing unique about this property and there are no practical difficulties concerning the property as set forth in City Code.

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Motion carried 7-0.

Zoning Admin. Spielman advised that this recommendation will now come before the City Council at its next meeting on Tuesday, November 21st, that begins at 6:30 p.m. The City Council makes the final decision on this application.

5. South Cottonwood Lake Subdivision

A. Planned Unit Development – Final Plan: A copy of the Final Plan was included in the packet. The Final Plan includes the Development Stage Plan which was approved by the Planning Commission and City Council. There were no changes to the Development Stage Plan. The final steps in the PUD approval process include establishing guidelines for the PUD, such as a homeowners' association, restrictive covenants, etc. The Final Plan for the PUD also includes proposed restrictive covenants that are specific to the lots in the PUD.

Zoning Admin. Spielman reviewed a draft of the proposed restrictive covenants for the PUD. These covenants include covenants covering the entire subdivision, covenants specific to PUDS in the Shoreland District, and covenants specific to this PUD. Highlights of the restrictive covenants include the following: There are no commonly-owned properties or facilities in this PUD. (Thus no homeowners' association will be established.) Outlot A was dedicated to the City as open space in the Final Plat. Covenant No. 2 provides for the preservation and maintenance of Outlot A as open space. Zoning Admin. Spielman reviewed the provisions of the remaining restrictive covenants with the Commissioners. He advised that the property owner desires to add an additional restrictive covenant requiring that all units constructed in the PUD are to be market rate. The property owner will be verifying with his attorney that this covenant can be added; and if so, the attorney will prepare the appropriate language for this covenant. After further discussion, the following action was taken.

Motion by Commissioner Hartman, seconded by Commissioner Tegels, to recommend that the City Council approve the Final Plan and proposed restrictive covenants as presented; and that any proposed additions to the restrictive covenants, such as market-rate language, be presented to the Planning Commission for review. Motion carried 7-0.

6. Zoning Designation – Property Listed in Annexation Petition

Petitioners: Robert Stone & Wanda Stone (Owners) & Scott Kuecker (Contract Purchaser)

Location: 2250 Highway 60 East - Parcel No. 08-024-2600

Zoning Admin. Spielman stated that a Petition for annexation had been signed by all the property owners for the property at 2250 Highway 60 East which is more commonly known as the Cottonwood County Vet Clinic ("Vet Clinic"). He stated that the Vet Clinic has access from Highway 60. An addition is being constructed on the building and they are planning to continue as a vet clinic. The hospital and a medical clinic are located adjacent to the Vet Clinic and are zoned as R-2. Hospitals and clinics for humans are approved as conditional uses in the R-2 Urban Residential District. The property southerly from the hospital property along Highway 60 is zoned as B-2 Highway Business District. The property adjacent to Highway 60 situated northeasterly from the Vet Clinic is all zoned as B-2. Zoning Admin. Spielman said that the Staff recommendation is to designate the zoning for this parcel as B-2. Animal clinics are a permitted use in the B-2 Zoning District. The proposed zoning designation is the only action required by the Planning Commission. The City Council and Township Board have additional steps to complete the annexation. After further discussion, the following action was taken.

Motion by Commissioner Harrold, seconded by Commissioner Cole, to recommend that the City Council designate the zoning for the property known as the Cottonwood County Vet Clinic, for annexation purposes, as B-2 Highway Business. Motion carried 7-0.

7. Review of Proposed 2024 S.M.A.R.T. Goals: Copies of the proposed goals were included in the meeting packet. Zoning Admin. Spielman reviewed the proposed 2024 S.M.A.R.T. Goals with the Planning Commissioners. He stated that he believes that the goal to continue the demolition programs for blighted homes in the City, which was a carryover goal, has been completed. These programs were established and continue to be funded. He advised that there were no applications for the programs. When the programs were initially established, there were very few lots available for construction of new single-family homes. Since that time, two new residential subdivisions have been platted...Gove Acres Subdivision and South Cottonwood Lake Subdivision...creating additional available lots. Also building costs have risen since the programs were initiated. However, there may be some blighted homes that could be rehabbed, instead of demolished, to lower costs and provide additional housing stock. He is suggesting replacing this goal with a revised goal as distributed at the meeting. Zoning Admin. Spielman reviewed the status of the other goals from 2023 which are proposed for continuation. He requested approval of the goals as presented and also requested any additional goals the Commissioners may wish to add. If any additional goals are submitted, they can be reviewed and approved at the December Planning Commission Meeting for submission to the City Council on December 19th.

Motion by Commissioner Hartman, seconded by Commissioner Harrold, to approve the proposed 2024 S.M.A.R.T. Goals, including the revised goal, with the option to add additional goals as may be requested prior to submission to the City Council. Motion carried 7-0.

8. Code Revisions: Copies of two proposed Code revisions were included in the meeting packet. Zoning Admin. Spielman reported that it has come to the attention of Staff that there are some discrepancies in the language between the former Code Sections and the Code Sections used in the code review process and specifically in sections that were not revised. Thus in order to ensure that the codifier receives all adopted language, minor code revisions are needed. This was the reason for the first requested code revision.

In the former Code, there had been a section entitled “Accessory Uses and Buildings Permitted” specifically in the sections for the residential districts. Most of the provisions from this section were incorporated elsewhere in the new Code. However one provision regarding the use of storage (accessory) buildings had inadvertently been omitted and is shown as the second proposed Code revision. Staff is proposing that this section be added back into the Code in the “Accessory Structures” sections. After further discussion, the following action was taken.

Motion by Commissioner Hartman, seconded by Commissioner Cole, to recommend City Council approval of the two City Code revisions as presented. Motion carried 7-0.

9. Accessory Structure – Residential District

A. Use Question – Update: Zoning Admin. Spielman noted that Commissioner Hartman had requested that an item be added to the agenda to consider a use question regarding accessory structures in residential districts. He stated that he believes the recommended code revisions (in No. 8 above) will address that question. Zoning Admin. Spielman recapped his conversation with the City Attorney in which the City Attorney said that a proposed accessory building needs to “check two boxes”: first, the building needs to meet the City Code requirements for setback, size, etc. of an accessory building and second, the proposed use of the accessory building needs to be reasonably necessary and incidental to the conduct of the primary use of the main building or main use on the property, or it shouldn’t be allowed.

Commissioner Hartman stated that these new details cover the problem she was referring to at this time and maybe address it later. There was a brief additional discussion. No action was required or taken by the Commissioners.

10. Other Business/Reports: None.

11. Unfinished Business: Zoning Admin. Spielman reported that the City Council approved the Final Plat and PUD Development Stage for South Cottonwood Lake Subdivision.
12. New Business: None.
13. Planning Commission Comments, Concerns, Suggestions: In response to a question by a Commissioner, Zoning Admin. Spielman provided his understanding concerning whether Cemstone will be constructing a permanent plant in the North Windom Industrial Park. He also confirmed that property is still subject to MPCA guidelines and the City Code's industrial and performance standards.
14. Adjourn: The meeting was adjourned by unanimous consent at 8:34 p.m.

Attest: _____
Andy Spielman, Zoning Administrator

Brett Mattson, Chairman

Windom Library Board Meeting
November 14, 2023 - 5:05 PM

1. Call to order: The meeting was called to order by John Duscher.

2. Roll call:

Members present: Chris Wolf, Anita Winkel, John Duscher, Fran Swenson, Steve Fresk
& Kari Scheitel

Library Staff present: Kari Hanson

City Council member present: Dennis Esplan

Members absent: Wade Pfeiffer

3. Agenda & Minutes: Approved by Steve Fresk & Seconded by Chris Wolf.

4. Financial Report: Approved by Anita Winkel and Seconded by Kari Scheitel.

5. Librarians Report:

- a. Delivery and requests from Plum Creek library system has been very high, which is wonderful! We are sending out 400 or more books per month in delivery.
- b. Allen Eskens – author – had about 50 people attend, was a very nice program.
- c. Colin Mustful – author is scheduled for Thursday, November 16th, he writes historical fiction.
- d. Nancy has been busy with Story Time and having the kids do a Scarecrow Scavenger hunt.
- e. The library had quite a few Trick or Treaters this year, Nancy had mentioned it at her Story Time, so was very fun to see all the kids and even some parents dressed up!

Approved by Steve Fresk and Seconded by Fran Swenson.

6. Old Business: No old business.

7. New Business:

- a. Library will be CLOSED Thursday the 23rd because of Thanksgiving, but OPEN Friday the 24th and Saturday the 25th for normal hours.
- b. 32 permit tests were given in the month of October. Currently booking into the third week of December. Kari is going to start coming in at 7AM on Wednesdays to allow students to test at 7, 7:30, 8, and 8:30. The new guidelines, of Minnesota Drivers License for All, per the state of Minnesota are making it hard to get students appointment times to take the test. As per the new law in Minnesota, ANY person living in Minnesota can now take the written test. The testing is starting to take away from the actual library patrons, which is the #1 reason the library is open and running.
- c. The board is implementing as of 01/01/2024, each person coming in to take the online driver exam NEEDS to have taken the classroom portion of the actual driver's education from an ACCREDITED instructor. All test takers must present the blue card they receive upon completion of the class and they have paid for behind the wheel instruction.

- d. The board is also implementing as of 01/01/2024, ALL library fines need to be paid BEFORE the person can take the driving exam.
- 8. Library Smart Goals for 2024 will be a continuation of 2023 goals. Kari felt that some of the goals have been met, but not to the caliber that she would like.
 - i. Increase the number of patrons that use email address for communication by 25%
 - ii. Review and update library policies
 - iii. Increase the number of programs and services that the library is offering.

Approved by Steve Fresk and Seconded by Kari Scheitel.

- 9. John recommended if anyone has any book suggestions to turn them in to Kari.

Meeting adjourned by John Duscher @ 5:43 PM.

Submitted by Chris Wolf



Windom, MN

Expense Approval Report

By Fund

Payment Dates 11/4/2023 - 11/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
CHERYL ULFERTS	20231020	11/08/2023	WELNESS/STAND-UP DESK	100-11506	250.00
HEADWATERS DEVELOPMENT,	08292023-1	11/08/2023	CITY OF WINDOM/LOANS	100-12900	2,491,731.67
					2,491,981.67
Activity: 41110 - Mayor & Council					
SCHRAMMEL LAW OFFICE	10-2023 CITY/CIVIL	11/14/2023	MAYOR/COUNCIL/EDA	100-41110-304	1,620.00
FLAHERTY & HOOD, P.A.	NOV 10, 2023	11/14/2023	MAYOR/COUNCIL/LEGAL	100-41110-304	2,942.19
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-41110-326	24.46
			Activity 41110 - Mayor & Council Total:		4,586.65
Activity: 41310 - Administration					
NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	100-41310-133	104.00
BANK MIDWEST	11-7-2023	11/14/2023	BANK CHARGE/DEPOSIT SLIPS	100-41310-200	100.00
INDOFF, INC	3689366	11/14/2023	CITY OFFICE/SUPPLIES	100-41310-200	70.76
WEX Health Inc	0001842697-IN	11/08/2023	PARTICIPANT FEE	100-41310-217	126.50
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	100-41310-217	662.09
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-41310-321	69.27
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-41310-326	293.31
			Activity 41310 - Administration Total:		1,425.93
Activity: 41910 - Building & Zoning					
NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	100-41910-133	24.00
INDOFF, INC	3686371	11/06/2023	EDA/PLANNING & ZONING	100-41910-200	33.80
VERIZON WIRELESS	9947634992	11/06/2023	TELEPHONE	100-41910-321	41.23
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-41910-321	58.91
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	100-41910-480	220.70
			Activity 41910 - Building & Zoning Total:		378.64
Activity: 41940 - City Hall					
COLE PAPERS INC.	10356681	10/17/2023	CITY HALL/CLEANING/SUPPLI	100-41940-211	64.46
COLE PAPERS INC.	10359758	10/27/2023	CITY OF WINDOM/SUPPLIES	100-41940-211	287.34
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-41940-381	435.03
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-41940-382	58.91
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	100-41940-383	59.77
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-41940-385	125.07
			Activity 41940 - City Hall Total:		1,030.58
Activity: 42120 - Crime Control					
NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	100-42120-133	160.00
KWIK TRIP INC & SUBSIDIARIE	OCT 2023	11/15/2023	FUEL	100-42120-212	555.48
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	100-42120-212	-20.31
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	100-42120-212	1,741.30
STREICHER'S, INC	11663511	11/09/2023	POLICE/UNIFORMS	100-42120-218	287.99
MN BUREAU OF CRIMINAL AP	32068	11/08/2023	DMT-G ONLINE RECERT TRAIN	100-42120-308	75.00
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	100-42120-308	147.13
AT & T MOBILITY	287293102788X11032023	11/15/2023	POLICE/TELEPHONE	100-42120-321	652.49
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-42120-321	27.90
DEVIN KOPPERUD	10-22-23 - 10-25-23	11/07/2023	POLICE/MEALS/LODGING	100-42120-334	126.17
PAUL MARSH	29286	10/26/2023	POLICE/MAINTENANCE - VEHI	100-42120-405	30.74
PAUL MARSH	29320	11/06/2023	POLICE/MAINTENANCE - VEHI	100-42120-405	87.58
SCB PUBLIC FINANCE	11-14-2023	11/09/2023	POLICE/40049-01/5-60/LEASE	100-42120-419	1,054.07
ENTERPRISE FM TRUST	FBN4887862	11/07/2023	POLICE/VEHICLE LEASE	100-42120-419	791.78
			Activity 42120 - Crime Control Total:		5,717.32
Activity: 42220 - Fire Fighting					
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	100-42220-212	430.05
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-42220-321	42.68

Expense Approval Report

Payment Dates: 11/4/2023 - 11/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-42220-381	314.11
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-42220-382	14.76
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	100-42220-383	318.09
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-42220-385	34.54
NCI - NORTH CENTRAL INT'L I	76845	11/02/2023	FIRE/UNIT # 23/MAINTENANC	100-42220-405	460.03
JORDAN BUSSA	04	11/14/2023	FIRE/MAINTENANCE - GROUN	100-42220-406	1,162.50
Activity 42220 - Fire Fighting Total:					2,776.76

Activity: 42500 - Civil Defense

ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-42500-381	33.29
Activity 42500 - Civil Defense Total:					33.29

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	328 10-30-2023	11/09/2023	CITY/SERVICES	100-42700-300	37.00
Activity 42700 - Animal Control Total:					37.00

Activity: 43100 - Streets

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	100-43100-133	80.00
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	100-43100-212	1,734.94
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	100-43100-212	-27.67
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	100-43100-217	735.66
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-43100-217	70.00
VERIZON WIRELESS	9947634992	11/06/2023	TELEPHONE	100-43100-321	42.06
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-43100-321	20.55
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-43100-381	1,961.09
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-43100-381	240.12
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-43100-382	19.09
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	100-43100-383	122.53
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-43100-385	39.96
WINDOM AUTO VALU	OCT 2023	11/15/2023	MAINTENANCE	100-43100-404	13.31
WINDOM AUTO VALU	OCT 2023	11/15/2023	MAINTENANCE	100-43100-405	14.10
WINDOM AUTO VALU	OCT 2023	11/15/2023	MAINTENANCE	100-43100-406	-11.01
WINDOM AUTO VALU	OCT 2023	11/15/2023	MAINTENANCE	100-43100-406	21.99
WINDOM AUTO VALU	OCT 2023	11/15/2023	MAINTENANCE	100-43100-406	23.99
Activity 43100 - Streets Total:					5,100.71

Activity: 45202 - Park Areas

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	100-45202-133	16.00
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	100-45202-212	637.15
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-45202-381	606.12
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-45202-382	72.98
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	100-45202-385	40.23
COTTONWOOD CO SOLID WA	042 11-01-2023	11/14/2023	LANDFILL	100-45202-406	10.00
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	100-45202-480	147.13
Activity 45202 - Park Areas Total:					1,796.28

Activity: 49960 - Interfund Transfers

CITY OF WINDOM	11-9-2023	11/15/2023	INTERFUND TRANSFER CIP FIR	100-49960-720	119,716.74
Activity 49960 - Interfund Transfers Total:					119,716.74

Fund 100 - GENERAL Total: 2,634,581.57

Fund: 211 - LIBRARY

Activity: 45501 - Library

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	211-45501-133	16.00
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	211-45501-217	147.13
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	211-45501-321	165.19
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	211-45501-326	70.00
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	211-45501-381	160.66
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	211-45501-382	19.26
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	211-45501-383	60.78
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	211-45501-385	40.48
ARAMARK	2560184367	11/14/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	32.20
ARAMARK	2560189208	11/14/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	32.20

Expense Approval Report

Payment Dates: 11/4/2023 - 11/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INGRAM INDUSTRIES	11-01-2023	11/14/2023	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	886.84
Activity 45501 - Library Total:					1,630.74
Fund 211 - LIBRARY Total:					1,630.74

Fund: 225 - AIRPORT

Activity: 45127 - Airport

RED ROCK RURAL WATER	11-1-2023	11/15/2023	AIRPORT/SERVICE	225-45127-200	27.00
RED ROCK RURAL WATER	11-1-2023	11/15/2023	AIRPORT/SERVICE	225-45127-200	2.00
ELECTRIC FUND	10-1-23 - 10-31-23	11/08/2023	AIRPORT/MOWER FUEL	225-45127-212	42.24
SOUTH CENTRAL ELECTRIC	09-01-23 - 09-30-23	11/06/2023	ELECTRIC	225-45127-381	303.00
SOUTH CENTRAL ELECTRIC	09-01-23 - 09-30-23	11/06/2023	ELECTRIC	225-45127-381	135.53
Activity 45127 - Airport Total:					509.77
Fund 225 - AIRPORT Total:					509.77

Fund: 230 - POOL

Activity: 45124 - Pool

ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	230-45124-217	133.33
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	230-45124-381	34.55
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	230-45124-382	-7.45
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	230-45124-383	66.20
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	230-45124-385	-21.10
Activity 45124 - Pool Total:					205.53
Fund 230 - POOL Total:					205.53

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	235-42153-133	16.00
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	235-42153-212	3,042.64
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	235-42153-212	-35.49
ESPENSON GROUP LLC	1538	11/08/2023	AMBO/OPERATING SUPPLIES	235-42153-217	260.00
WINDOM AREA HEALTH	734-0024-10-2023-0024	11/07/2023	AMBO/NURSING	235-42153-312	3,464.98
AT & T MOBILITY	287304392280X11032023	11/07/2023	AMBO/TELEPHONE	235-42153-321	307.24
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	235-42153-321	28.46
KIM POWERS	10-30-23 - 11-1-23	11/14/2023	AMBO/MEALS	235-42153-334	23.44
JENNA VACHUSKA	10-31-23 - 11-5-23	11/14/2023	AMBO/MEALS	235-42153-334	89.54
KRISTEN PORATH	11-10-23	11/14/2023	AMBO/MEALS	235-42153-334	20.40
ROB VISKER	11-8-23	11/14/2023	AMBO/MEALS	235-42153-334	21.31
DAN MESNER	11-9-23 - 11-10-23	11/14/2023	AMBO/MEALS	235-42153-334	29.40
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	235-42153-381	209.41
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	235-42153-382	9.84
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	235-42153-383	212.06
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	235-42153-385	23.03
JORDAN BUSSA	04	11/14/2023	AMBO/MAINTENANCE - GRO	235-42153-406	1,162.50
Activity 42153 - Ambulance Total:					8,884.76
Fund 235 - AMBULANCE Total:					8,884.76

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	250-46520-133	24.00
SCHRADEL LAW OFFICE	10-2023 CITY/CIVIL	11/14/2023	MAYOR/COUNCIL/EDA	250-46520-304	795.00
VERIZON WIRELESS	9947634992	11/06/2023	TELEPHONE	250-46520-321	41.23
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	250-46520-321	58.91
FEDERATED RURAL ELECTRIC	10-31-23	11/07/2023	112954 EDA	250-46520-381	29.00
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	250-46520-381	52.63
ALLEN RAHN	878284	11/14/2023	EDA/MOWING VACANT LOT	250-46520-406	360.00
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	250-46520-480	220.70
COTTONWOOD CO RECORDER	P32365	11/07/2023	A 297680/EDA	250-46520-480	46.00
Activity 46520 - EDA Total:					1,627.47
Fund 250 - EDA GENERAL Total:					1,627.47

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	09-01-23 - 09-30-23	11/06/2023	ELECTRIC	254-46520-381	120.65
Activity 46520 - EDA Total:					120.65
Fund 254 - NORTH IND PARK Total:					120.65

Fund: 601 - WATER**Activity: 49400 - Water**

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	601-49400-133	48.00
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	601-49400-212	392.90
HAWKINS, INC	6602741	10/26/2023	WATER/CHEMICALS	601-49400-216	30.00
HAWKINS, INC	6606585	10/23/2023	WATER/CHEMICALS	601-49400-216	5,965.37
RED ROCK RURAL WATER	10-01-23	11/15/2023	WATER 104328 JOHNSON AU	601-49400-217	37.50
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	601-49400-217	441.39
CORE & MAIN LP	INV0003752	11/03/2023	WATER/LAB TESTING	601-49400-310	112.59
CORE & MAIN LP	INV0003765	11/09/2023	WATER/LAB TESTING	601-49400-310	68.29
VERIZON WIRELESS	9947634992	11/06/2023	TELEPHONE	601-49400-321	91.24
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	601-49400-321	51.10
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	601-49400-326	70.00
FEDERATED RURAL ELECTRIC	10-31-23	11/07/2023	112843 WATER	601-49400-381	40.00
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	601-49400-381	4,780.62
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	601-49400-382	18.64
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	601-49400-383	361.52
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	601-49400-383	35.82
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	601-49400-385	38.49
MN VALLEY TESTING	1223789	11/03/2023	WATER/LAB TESTING	601-49400-386	1,573.00
STANTEC CONSULTING SERVIC	2148142	11/08/2023	WATER/LANDFILL	601-49400-386	1,111.66
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	601-49400-386	1,134.42
SCOTT VEENKER	30141	11/03/2023	WATER/MAINTENANCE - DIST	601-49400-408	2,276.05
METRON FARNIER, LLC	39180	11/03/2023	WATER/MAINTENANCE/PARK	601-49400-408	2,185.67
RICHARD BARNETT	750	11/15/2023	WATER/MAINTENANCE - DIST	601-49400-408	475.00
ADVANTAGE COLLECTION PR	379631101	11/08/2023	COLLECTIONS	601-49400-432	13.16
Activity 49400 - Water Total:					21,352.43
Fund 601 - WATER Total:					21,352.43

Fund: 602 - SEWER**Activity: 49450 - Sewer**

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	602-49450-133	32.00
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	602-49450-212	99.82
HAWKINS, INC	6603058	10/26/2023	SEWER/CHEMICALS	602-49450-216	60.00
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	602-49450-217	294.26
RYAN ANDERSON	11-1-2023	11/15/2023	MWUA MEETING/CONT ED	602-49450-308	60.00
MN VALLEY TESTING	1222197	10/23/2023	SEWER/LAB TESTING	602-49450-310	200.86
MN VALLEY TESTING	1222265	10/23/2023	SEWER/LAB TESTING	602-49450-310	130.46
MN VALLEY TESTING	1222473	10/23/2023	SEWER/LAB TESTING	602-49450-310	324.06
MN VALLEY TESTING	1223595	11/03/2023	SEWER/LAB TESTING	602-49450-310	200.86
MN VALLEY TESTING	1223618	11/03/2023	SEWER/LAB TESTING	602-49450-310	130.46
MN VALLEY TESTING	1223822	11/03/2023	SEWER/LAB TESTING	602-49450-310	324.06
MN VALLEY TESTING	1224165	11/03/2023	SEWER/LAB TESTING	602-49450-310	218.46
MN VALLEY TESTING	1224615	11/09/2023	SEWER/LAB TESTING	602-49450-310	130.46
CORE & MAIN LP	INV0003752	11/03/2023	SEWER/LAB TESTING	602-49450-310	124.55
VERIZON WIRELESS	9947634992	11/06/2023	TELEPHONE	602-49450-321	121.25
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	602-49450-321	177.42
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	602-49450-326	70.00
SOUTH CENTRAL ELECTRIC	09-01-23 - 09-30-23	11/06/2023	ELECTRIC	602-49450-381	128.05
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	602-49450-381	11,055.96
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	602-49450-382	198.10
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	602-49450-383	66.20
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	602-49450-383	25.09
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	602-49450-383	27.43
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	602-49450-383	30.81

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES, I	19HN-CMJN-CF4Q	11/02/2023	SEWER/MAINTENANCE - OFFI	602-49450-404	62.86
CARQUEST - SMITH AUTO SUP	91380 10-31-2023	11/09/2023	MAINTENANCE	602-49450-404	119.93
ADVANTAGE COLLECTION PR	379631101	11/08/2023	COLLECTIONS	602-49450-432	67.67
MN VALLEY TESTING	1222420	10/26/2023	SEWER/SLUDGE HAULING	602-49450-446	363.00
MN VALLEY TESTING	1224578	11/09/2023	SEWER/SLUDGE HAULING	602-49450-446	749.76
MN VALLEY TESTING	1224786	11/09/2023	SEWER/SLUDGE HAULING	602-49450-446	406.56

Activity 49450 - Sewer Total: 16,000.40

Fund 602 - SEWER Total: 16,000.40

Fund: 604 - ELECTRIC

ELECTRIC FUND	# 493 RETURN	11/02/2023	EL/INVENTORY	604-14200	274.74
ELECTRIC FUND	# 494 RETURN	11/07/2023	EL/INVENTORY	604-14200	263.24
ELECTRIC FUND	# 497 RETURN	11/14/2023	EL/INVENTORY	604-14200	306.00
BORDER STATES	927274826	11/02/2023	EL/INVENTORY	604-14200	124.69
WILCON CONSTRUCTION SER	PAYMENT 5	11/08/2023	EL/NEW GARAGE	604-16200	185,802.87
ELECTRIC FUND	# 832	11/07/2023	EL/TRANSMISSION	604-16300	36.36
IES COMMERCIAL, INC.	PAYMENT 3	11/08/2023	08-31-23 - 09-30-23/TRANSM	604-16480	401,981.81
					<u>580,789.71</u>

Activity: 49550 - Electric

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	604-49550-133	88.00
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	604-49550-212	811.23
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	604-49550-217	809.22
CARQUEST - SMITH AUTO SUP	91380 10-31-2023	11/09/2023	MAINTENANCE	604-49550-217	96.19
LIFELINE INC	LL-18923	11/14/2023	EL/OPERATING SUPPLIES	604-49550-217	317.26
FRANKS SHOE REPAIR	576343	11/14/2023	EL/UNIFORMS	604-49550-218	136.00
SCHRAMEL LAW OFFICE	OCT, 2023 PUC	11/14/2023	ELECTRIC/LEGAL FEES	604-49550-304	1,095.00
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	604-49550-308	787.50
MN MUNICIPAL UTILITIES ASS	62603	11/02/2023	EL/TRAINING & REGISTRATIO	604-49550-308	2,224.50
SKARSHAUG TESTING LAB	272535	11/02/2023	EL/LAB TESTING	604-49550-310	422.58
VERIZON WIRELESS	9947634992	11/06/2023	TELEPHONE	604-49550-321	80.02
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	604-49550-321	51.34
OZ GROUP INC	5073176-110123	11/07/2023	EL/DISPATCHING	604-49550-325	60.81
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	604-49550-326	90.00
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	604-49550-381	103.24
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	604-49550-382	22.77
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	604-49550-383	43.97
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	604-49550-383	51.10
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	604-49550-385	47.21
AMAZON CAPITAL SERVICES, I	1D1P-RH7R-PHXF	11/03/2023	EL/MAINTENANCE - STRUCTU	604-49550-402	300.70
RD OFFUTT COMPANY	P2417604	10/27/2023	EL/MAINTENANCE - OFFICE	604-49550-404	380.38
ELECTRIC FUND	# 828	11/02/2023	EL/TRUCK STOCK	604-49550-408	12.25
ELECTRIC FUND	# 829	11/02/2023	EL/DISTRIBUTION	604-49550-408	239.92
ELECTRIC FUND	# 831	11/06/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	12.12
ELECTRIC FUND	# 833	11/07/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	87.80
ELECTRIC FUND	# 834	11/07/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	36.36
ELECTRIC FUND	# 836	11/14/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	558.16
ELECTRIC FUND	# 837	11/14/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	184.93
BORDER STATES	927122947	10/12/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	1,942.00
ELECTRIC FUND	# 830	11/02/2023	EL/EL SHOP	604-49550-409	0.53
ADVANTAGE COLLECTION PR	379631101	11/08/2023	COLLECTIONS	604-49550-432	96.37
GARRY MOLLER	11-1-2023	11/02/2023	EL/CONSERVATION - ENERGY	604-49550-450	350.00
WINDOM AREA DEVELOPME	NOV 2023	11/02/2023	INDUSTRIAL DEVELOPMENT	604-49550-491	1,200.00
					<u>Activity 49550 - Electric Total: 12,739.46</u>
					<u>Fund 604 - ELECTRIC Total: 601,529.17</u>

Fund: 609 - LIQUOR STORE

DGR ENGINEERING	00264017	11/14/2023	LIQUOR S/BUILDINGS	609-16200	384.00
TSP	0060266	11/14/2023	LIQUOR STORE PROJECT	609-16200	3,555.59
					<u>3,939.59</u>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 49751 - Liquor Store					
NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	609-49751-133	32.00
BANK MIDWEST	11-7-2023	11/14/2023	BANK CHARGE/DEPOSIT SLIPS	609-49751-200	100.00
INDOFF, INC	3689360	11/14/2023	LIQUOR S/SUPPLIES	609-49751-200	148.99
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	609-49751-217	294.26
AH HERMEL COMPANY	995368/995368	10/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-217	274.76
AH HERMEL COMPANY	995369/995369	10/23/2023	LIQUOR S/OPERATING SUPPLI	609-49751-217	142.60
BELLBOY CORP	0201210700	10/23/2023	LIQUOR S/BEER/LIQUOR/FREI	609-49751-251	1,449.00
VINOCOPIA, INC	0338839-IN	10/26/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-251	544.50
BREAKTHRU BEVERAGE MN	112758938	11/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-251	3,201.44
PAUSTIS WINE COMPANY	217805	11/02/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-251	109.33
SOUTHERN GLAZER'S OF MN	2403164	10/23/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,367.58
SOUTHERN GLAZER'S OF MN	2405730	11/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,373.31
JOHNSON BROS.	2410916	11/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,212.34
JOHNSON BROS.	2415885	11/03/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,038.09
JOHNSON BROS.	273000	11/07/2023	LIQUOR S/LIQUOR/WINE	609-49751-251	-198.00
BEVERAGE WHOLESALERS	298480	11/02/2023	LIQUOR S/MERCHANDISE	609-49751-251	128.32
PHILLIPS WINE & SPIRITS	6680043	11/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,997.10
PHILLIPS WINE & SPIRITS	6683683	11/03/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	817.50
BELLBOY CORP	0201210700	10/23/2023	LIQUOR S/BEER/LIQUOR/FREI	609-49751-252	390.00
DOLL DISTRIBUTING, LLC	1366301	11/02/2023	LIQUOR S/BEER/NON-ALCHOL	609-49751-252	13,205.65
DOLL DISTRIBUTING, LLC	1371298	11/06/2023	LIQUOR S/BEER/WINE/NON-A	609-49751-252	2,909.00
BEVERAGE WHOLESALERS	298480	11/02/2023	LIQUOR S/MERCHANDISE	609-49751-252	5,345.31
BEVERAGE WHOLESALERS	299237	11/02/2023	LIQUOR S/BEER	609-49751-252	213.60
BEVERAGE WHOLESALERS	299574	11/06/2023	LIQUOR S/WINE/NON ALCOH	609-49751-252	8,255.05
ARTISAN BEER COMPANY	3637195	11/02/2023	LIQUOR S/BEER	609-49751-252	116.90
ARTISAN BEER COMPANY	3638720	11/03/2023	LIQUOR S/BEER	609-49751-252	256.55
ARTISAN BEER COMPANY	375360	10/26/2023	LIQUOR S/BEER	609-49751-252	-12.32
BEVERAGE WHOLESALERS	732971	11/02/2023	LIQUOR S/BEER	609-49751-252	-87.80
PAINTED PRAIRIE VINEYARD	000206	11/06/2023	LIQUOR S/WINE	609-49751-253	240.00
PAINTED PRAIRIE VINEYARD	000208	11/14/2023	LIQUOR S/WINE	609-49751-253	156.00
VINOCOPIA, INC	0338839-IN	10/26/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-253	360.00
BREAKTHRU BEVERAGE MN	112758938	11/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-253	239.00
DOLL DISTRIBUTING, LLC	1366301	11/02/2023	LIQUOR S/BEER/NON-ALCHOL	609-49751-253	30.00
DOLL DISTRIBUTING, LLC	1371298	11/06/2023	LIQUOR S/BEER/WINE/NON-A	609-49751-253	63.60
PAUSTIS WINE COMPANY	217805	11/02/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-253	624.00
JOHNSON BROS.	2410917	11/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	1,480.00
JOHNSON BROS.	2415886	11/06/2023	LIQUOR S/WINE/FREIGHT/SO	609-49751-253	761.31
JOHNSON BROS.	273000	11/07/2023	LIQUOR S/LIQUOR/WINE	609-49751-253	-0.50
SOUTHERN GLAZER'S OF MN	5104335	11/03/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	1,246.00
INDIAN ISLAND WINERY	5263	11/14/2023	LIQUOR S/WINE	609-49751-253	297.12
PHILLIPS WINE & SPIRITS	6680044	11/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	132.32
PHILLIPS WINE & SPIRITS	6683684	11/06/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	557.00
BELLBOY CORP	0107501100	10/23/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-254	42.17
VINOCOPIA, INC	0338839-IN	10/26/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	120.00
BREAKTHRU BEVERAGE MN	112758938	11/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	60.22
SOUTHERN GLAZER'S OF MN	2403165	10/23/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-254	27.00
JOHNSON BROS.	2415886	11/06/2023	LIQUOR S/WINE/FREIGHT/SO	609-49751-254	33.50
BEVERAGE WHOLESALERS	298480	11/02/2023	LIQUOR S/MERCHANDISE	609-49751-254	-30.00
AH HERMEL COMPANY	995368/995368	10/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	122.04
AH HERMEL COMPANY	995368/995368	10/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-256	110.47
HOME CITY ICE COMPANY	6738230729	11/14/2023	LIQUOR S/ICE	609-49751-257	115.48
DOLL DISTRIBUTING, LLC	1366301	11/02/2023	LIQUOR S/BEER/NON-ALCHOL	609-49751-259	63.45
DOLL DISTRIBUTING, LLC	1371298	11/06/2023	LIQUOR S/BEER/WINE/NON-A	609-49751-259	310.85
BEVERAGE WHOLESALERS	298480	11/02/2023	LIQUOR S/MERCHANDISE	609-49751-259	48.10
BEVERAGE WHOLESALERS	299574	11/06/2023	LIQUOR S/WINE/NON ALCOH	609-49751-259	31.45
AH HERMEL COMPANY	995368/995368	10/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-261	52.76
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	609-49751-321	226.61
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	609-49751-326	537.97
JOHN C NELSON	10-18-23	11/08/2023	TRAVEL/MMBA REGIONAL ME	609-49751-331	92.36

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHN C NELSON	9-27-23	11/08/2023	TRAVEL/MMBA REGIONAL ME	609-49751-331	92.36
BELLBOY CORP	0107501100	10/23/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-333	2.75
BELLBOY CORP	0201210700	10/23/2023	LIQUOR S/BEER/LIQUOR/FREI	609-49751-333	18.00
VINOCOPIA, INC	0338839-IN	10/26/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	18.00
BREAKTHRU BEVERAGE MN	112758938	11/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	61.51
PAUSTIS WINE COMPANY	217805	11/02/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-333	10.50
SOUTHERN GLAZER'S OF MN	2403164	10/23/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	37.52
SOUTHERN GLAZER'S OF MN	2403165	10/23/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2405730	11/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	85.40
JOHNSON BROS.	2410916	11/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	24.36
JOHNSON BROS.	2410917	11/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	50.75
JOHNSON BROS.	2415885	11/03/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	51.45
JOHNSON BROS.	2415886	11/06/2023	LIQUOR S/WINE/FREIGHT/SO	609-49751-333	30.45
SOUTHERN GLAZER'S OF MN	5104335	11/03/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	22.19
PHILLIPS WINE & SPIRITS	6680043	11/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	77.49
PHILLIPS WINE & SPIRITS	6680044	11/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	4.06
PHILLIPS WINE & SPIRITS	6683683	11/03/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	20.30
PHILLIPS WINE & SPIRITS	6683684	11/06/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	15.23
HOME CITY ICE COMPANY	6738230729	11/14/2023	LIQUOR S/FREIGHT	609-49751-333	5.25
WINE MERCHANTS	7447985	11/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	2.10
AH HERMEL COMPANY	995368/995368	10/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	8.95
COMMUNITY FIRST BROADCA	23100673	11/14/2023	LIQUOR S/ADVERTISING	609-49751-340	375.00
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	609-49751-381	847.70
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	609-49751-382	20.92
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	609-49751-383	107.83
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	609-49751-385	41.65
KRISTIN KETZENBERG	30	11/14/2023	LIQUOR S/WINE TASTING	609-49751-480	1,122.19
WINDOM COMMUNITY CENT	R2023181	11/14/2023	LIQUOR S/WINE TASTING	609-49751-480	145.00

Activity 49751 - Liquor Store Total: 64,076.30

Fund 609 - LIQUOR STORE Total: 68,015.89

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	20231108	11/08/2023	EXCISE TAX POSTING-NOV-23	614-20201	500.00
INTERNAL REVENUE SERVICE	20231109	11/09/2023	EXCISE TAX POSTING-OCT-23 F	614-20201	290.94
MN 9-1-1 PROGRAM	OCT 2023	11/07/2023	911 SERVICES	614-20206	875.58
					1,666.52

Activity: 49870 - Telecom

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	614-49870-133	48.00
NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	614-49870-133	80.00
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	614-49870-212	210.71
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	614-49870-217	735.66
HEARTLAND SECURITY SERVIC	771668	11/02/2023	TELECOM/OPERATING SUPPLI	614-49870-217	275.40
FINLEY ENGINEERING	07-18432 2	11/02/2023	TELECOM/ENG/SURVEYING F	614-49870-303	738.30
VERIZON WIRELESS	9947634992	11/06/2023	TELEPHONE	614-49870-321	246.15
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	614-49870-321	257.97
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	614-49870-381	3,229.89
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	614-49870-382	20.27
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	614-49870-383	22.52
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	614-49870-385	39.72
ENTERPRISE FM TRUST	FBN4887862	11/07/2023	TELECOM/VEHICLE LEASE	614-49870-419	537.16
CONSOLIDATED COMMUNICA	11-01-23	11/14/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	1,444.95
NATIONAL CABLE TV COOP	23100441	10/31/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	46,303.47
DISPLAY SYSTEMS INTERNATI	27686	11/07/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	198.44
ARVIG ENTERPRISES, INC	339006	10/26/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	326.75
NEXSTAR BROADCASTING GR	541999	11/15/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	215.24
BALLY SPORTS NORTH	V53958	11/14/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	6,526.17
WOODSTOCK COMMUNICATI	10264756	11/07/2023	TELECOM/SWITCH FEES	614-49870-445	205.10
E-911 - INDEPENDENT EMERG	NOV 01, 2023	11/07/2023	TELECOM/SWITCH FEES	614-49870-445	40.00
ZAYO GROUP, LLC	2023110027696	11/07/2023	TELECOM/INTERNET EXPENSE	614-49870-447	1,950.00
MANKATO NETWORKS, LLC	390008	11/07/2023	TELECOM/INTERNET EXPENSE	614-49870-447	95.00

Expense Approval Report

Payment Dates: 11/4/2023 - 11/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MANKATO NETWORKS, LLC	390017	11/07/2023	TELECOM/INTERNET EXPENSE	614-49870-447	1,193.67
HURRICANE ELECTRIC LLC	98479733-IN	11/07/2023	TELECOM/INTERNET EXPENSE	614-49870-447	4,100.00
GOLDEN WEST TECH & INT SO	231000049	11/07/2023	TELECOM/ON CALL SUPPORT	614-49870-448	210.32
ZAYO GROUP, LLC	2023110002376	11/07/2023	TELECOM/CALL COMPLETION	614-49870-451	152.42
Activity 49870 - Telecom Total:					69,403.28
Fund 614 - TELECOM Total:					71,069.80

Fund: 615 - ARENA

Activity: 49850 - Arena

NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	615-49850-133	32.00
ARAMARK	2560181986	11/14/2023	ARENA/CLEANING/SUPPLIES	615-49850-211	50.65
WEX BANK	OCT 2023	11/14/2023	MOTOR FUELS	615-49850-212	10.33
WINDOM AUTO VALU	OCT 2023	11/15/2023	MAINTENANCE	615-49850-212	14.99
CITY OF NEW ULM PARK & RE	11-11-2023	11/14/2023	ARENA/OPERATING SUPPLIES	615-49850-217	629.00
MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	615-49850-217	294.26
CARQUEST - SMITH AUTO SUP	91380 10-31-2023	11/09/2023	MAINTENANCE	615-49850-217	61.74
WINDOM AUTO VALU	OCT 2023	11/15/2023	MAINTENANCE	615-49850-217	11.99
VERIZON WIRELESS	9947634992	11/06/2023	TELEPHONE	615-49850-321	70.24
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	615-49850-321	126.60
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	615-49850-326	433.00
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	615-49850-381	7,721.94
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	615-49850-382	310.09
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	615-49850-383	246.68
COTTONWOOD CO SOLID WA	042 11-01-2023	11/14/2023	LANDFILL	615-49850-384	31.00
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	615-49850-385	91.63
ULTIMATE SAFETY CONCEPTS I	208272	11/15/2023	ARENA/MAINTENANCE - OFFI	615-49850-404	94.44
CARLSON & STEWART REFRIG	54296	11/14/2023	ARENA/MAINTENANCE - OFFI	615-49850-404	897.00
Activity 49850 - Arena Total:					11,127.58
Fund 615 - ARENA Total:					11,127.58

Fund: 617 - M/P CENTER

Activity: 49860 - M/P Center

MN MUNICIPAL UTILITIES ASS	62583	11/02/2023	SAFETY COMP	617-49860-217	441.39
WINDOM COMMUNITY CENT	10-1-23 - 10-31-23	11/06/2023	WWC/MERCHANDISE	617-49860-251	1,020.72
WINDOM COMMUNITY CENT	10-1-23 - 10-31-23	11/06/2023	WWC/MERCHANDISE	617-49860-252	429.76
WINDOM COMMUNITY CENT	10-1-23 - 10-31-23	11/06/2023	WWC/MERCHANDISE	617-49860-253	12.41
WINDOM COMMUNITY CENT	10-1-23 - 10-31-23	11/06/2023	WWC/MERCHANDISE	617-49860-254	108.82
WINDOM COMMUNITY CENT	10-1-23 - 10-31-23	11/06/2023	WWC/MERCHANDISE	617-49860-261	16.60
TIMOTHY F SNYDER	11-12-23	11/15/2023	WCC/VOLLEYBALL & PICKLEB	617-49860-261	102.58
VERIZON WIRELESS	9947634992	11/06/2023	TELEPHONE	617-49860-321	41.23
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	617-49860-321	59.99
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	617-49860-326	403.33
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	617-49860-381	1,168.00
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	617-49860-382	61.18
MN ENERGY RESOURCES	4775406351	11/06/2023	OCT 2023/GAS UTILITIES	617-49860-383	436.69
ELECTRIC FUND	NOV. 2023 CITY UTILITIES	11/07/2023	MONTHLY UTILITY	617-49860-385	132.80
MN DEPT OF PUBLIC SAFETY	31143 12/31/2023	11/06/2023	WWC/DUES	617-49860-433	20.00
Activity 49860 - M/P Center Total:					4,455.50
Fund 617 - M/P CENTER Total:					4,455.50

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002361	11/17/2023	Federal Tax Withholding	700-21701	16,458.57
MN Department of Revenue -	INV0002362	11/17/2023	State Withholding	700-21702	8,212.90
Internal Revenue Service-Payr	INV0002361	11/17/2023	Social Security	700-21703	21,545.42
MN Pera	INV0002359	11/17/2023	PERA	700-21704	885.98
MN Pera	INV0002359	11/17/2023	PERA	700-21704	9,268.14
MN Pera	INV0002359	11/17/2023	PERA	700-21704	16,409.64
MN State Deferred	INV0002360	11/17/2023	Deferred Compensation	700-21705	6,653.66
MN State Deferred	INV0002360	11/17/2023	Deferred Roth	700-21705	1,752.00
LOCAL UNION #949	NOV 2023	11/14/2023	UNION DUES	700-21707	1,773.58
LAW ENFORCEMENT LABOR S	NOV 2023	11/14/2023	POLICE UNION DUES	700-21708	472.50

Expense Approval Report

Payment Dates: 11/4/2023 - 11/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Internal Revenue Service-Payr	INV0002361	11/17/2023	Medicare Withholding	700-21711	5,821.92
WEX Health Inc	11-10-2023	11/10/2023	FLEX SPENDING	700-21712	285.75
WEX Health Inc	11-14-2023	11/14/2023	FLEX SPENDING	700-21712	80.00
WEX Health Inc	11-14-23	11/14/2023	FLEX SPENDING	700-21712	388.30
WEX Health Inc	11-7-2023	11/07/2023	FLEX SPENDING	700-21712	125.00
WEX Health Inc	11-8-2023	11/08/2023	FLEX SPENDING	700-21712	148.72
WEX Health Inc	11-9-2023	11/09/2023	FLEX SPENDING	700-21712	837.00
WEX Health Inc	NOV 14 2023	11/14/2023	FLEX SPENDING	700-21712	21.37
WEX Health Inc	NOV 14TH, 2023	11/14/2023	FLEX SPENDING	700-21712	19.25
WEX Health Inc	NOVEMBER 14, 2023	11/14/2023	FLEX SPENDING	700-21712	264.98
NCPERS MINNESOTA	844600112023	11/03/2023	INSURANCE 844600	700-21718	16.00
WEX Health Inc	INV0002358	11/17/2023	VEBA Employer Contribution	700-21720	9,062.62
WEX Health Inc	INV0002357	11/17/2023	HSA Employer Contribution	700-21722	4,687.59
WEX Health Inc	INV0002356	11/17/2023	HSA Employee Contribution	700-21723	1,104.62
					106,295.51
Fund 700 - PAYROLL Total:					106,295.51
Grand Total:					3,547,406.77

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	2,634,581.57
211 - LIBRARY	1,630.74
225 - AIRPORT	509.77
230 - POOL	205.53
235 - AMBULANCE	8,884.76
250 - EDA GENERAL	1,627.47
254 - NORTH IND PARK	120.65
601 - WATER	21,352.43
602 - SEWER	16,000.40
604 - ELECTRIC	601,529.17
609 - LIQUOR STORE	68,015.89
614 - TELECOM	71,069.80
615 - ARENA	11,127.58
617 - M/P CENTER	4,455.50
700 - PAYROLL	106,295.51
Grand Total:	3,547,406.77

Account Summary

Account Number	Account Name	Payment Amount
100-11506	Accounts Receivable - Ac	250.00
100-12900	Loans Receivable	2,491,731.67
100-41110-304	Legal Fees	4,562.19
100-41110-326	Data Processing	24.46
100-41310-133	Employer Paid Insurance	104.00
100-41310-200	Office Supplies	170.76
100-41310-217	Other Operating Supplie	788.59
100-41310-321	Telephone	69.27
100-41310-326	Data Processing	293.31
100-41910-133	Employer Paid Insurance	24.00
100-41910-200	Office Supplies	33.80
100-41910-321	Telephone	100.14
100-41910-480	Other Miscellaneous	220.70
100-41940-211	Cleaning Supplies	351.80
100-41940-381	Electric Utility	435.03
100-41940-382	Water Utility	58.91
100-41940-383	Gas Utility	59.77
100-41940-385	Sewer Utility	125.07
100-42120-133	Employer Paid Insurance	160.00
100-42120-212	Motor Fuels	2,276.47
100-42120-218	Uniforms	287.99
100-42120-308	Training & Registrations	222.13
100-42120-321	Telephone	680.39
100-42120-334	Meals/Lodging	126.17
100-42120-405	Repairs & Maint - Vehicl	118.32
100-42120-419	Vehicle Lease	1,845.85
100-42220-212	Motor Fuels	430.05
100-42220-321	Telephone	42.68
100-42220-381	Electric Utility	314.11
100-42220-382	Water Utility	14.76
100-42220-383	Gas Utility	318.09
100-42220-385	Sewer Utility	34.54
100-42220-405	Repairs & Maint - Vehicl	460.03
100-42220-406	Repairs & Maint - Groun	1,162.50
100-42500-381	Electric Utility	33.29
100-42700-300	Charges for Services	37.00
100-43100-133	Employer Paid Insurance	80.00
100-43100-212	Motor Fuels	1,707.27

Account Summary

Account Number	Account Name	Payment Amount
100-43100-217	Other Operating Supplie	805.66
100-43100-321	Telephone	62.61
100-43100-381	Electric Utility	2,201.21
100-43100-382	Water Utility	19.09
100-43100-383	Gas Utility	122.53
100-43100-385	Sewer Utility	39.96
100-43100-404	Repairs & Maint - M&E	13.31
100-43100-405	Repairs & Maint - Vehicl	14.10
100-43100-406	Repairs & Maint - Groun	34.97
100-45202-133	Employer Paid Insurance	16.00
100-45202-212	Motor Fuels	637.15
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	606.12
100-45202-382	Water Utility	72.98
100-45202-385	Sewer Utility	40.23
100-45202-406	Repairs & Maint - Groun	10.00
100-45202-480	Other Miscellaneous	147.13
100-49960-720	Transfers	119,716.74
211-45501-133	Employer Paid Insurance	16.00
211-45501-217	Other Operating Supplie	147.13
211-45501-321	Telephone	165.19
211-45501-326	Data Processing	70.00
211-45501-381	Electric Utility	160.66
211-45501-382	Water Utility	19.26
211-45501-383	Gas Utility	60.78
211-45501-385	Sewer Utility	40.48
211-45501-402	Repairs & Maint - Struct	64.40
211-45501-435	Books and Pamphlets	886.84
225-45127-200	Office Supplies	29.00
225-45127-212	Motor Fuels	42.24
225-45127-381	Electric Utility	438.53
230-45124-217	Other Operating Supplie	133.33
230-45124-381	Electric Utility	34.55
230-45124-382	Water Utility	-7.45
230-45124-383	Gas Utility	66.20
230-45124-385	Sewer Utility	-21.10
235-42153-133	Employer Paid Insurance	16.00
235-42153-212	Motor Fuels	3,007.15
235-42153-217	Other Operating Supplie	260.00
235-42153-312	Nursing	3,464.98
235-42153-321	Telephone	335.70
235-42153-334	Meals/Lodging	184.09
235-42153-381	Electric Utility	209.41
235-42153-382	Water Utility	9.84
235-42153-383	Gas Utility	212.06
235-42153-385	Sewer Utility	23.03
235-42153-406	Repairs & Maint - Groun	1,162.50
250-46520-133	Employer Paid Insurance	24.00
250-46520-304	Legal Fees	795.00
250-46520-321	Telephone	100.14
250-46520-381	Electric Utility	81.63
250-46520-406	Repairs & Maint - Groun	360.00
250-46520-480	Other Miscellaneous	266.70
254-46520-381	Electric Utility	120.65
601-49400-133	Employer Paid Insurance	48.00
601-49400-212	Motor Fuels	392.90
601-49400-216	Chemicals and Chemical	5,995.37
601-49400-217	Other Operating Supplie	478.89

Account Summary

Account Number	Account Name	Payment Amount
601-49400-310	Lab Testing	180.88
601-49400-321	Telephone	142.34
601-49400-326	Data Processing	70.00
601-49400-381	Electric Utility	4,820.62
601-49400-382	Water Utility	18.64
601-49400-383	Gas Utility	397.34
601-49400-385	Sewer Utility	38.49
601-49400-386	Landfill	3,819.08
601-49400-408	Repairs & Maint - Distrib	4,936.72
601-49400-432	Uncollectible	13.16
602-49450-133	Employer Paid Insurance	32.00
602-49450-212	Motor Fuels	99.82
602-49450-216	Chemicals and Chemical	60.00
602-49450-217	Other Operating Supplie	294.26
602-49450-308	Training & Registrations	60.00
602-49450-310	Lab Testing	1,784.23
602-49450-321	Telephone	298.67
602-49450-326	Data Processing	70.00
602-49450-381	Electric Utility	11,184.01
602-49450-382	Water Utility	198.10
602-49450-383	Gas Utility	149.53
602-49450-404	Repairs & Maint - M&E	182.79
602-49450-432	Uncollectible	67.67
602-49450-446	Sludge Hauling	1,519.32
604-14200	Inventory	968.67
604-16200	Buildings	185,802.87
604-16300	Improvements Other Th	36.36
604-16480	CIP-Const in Progress	401,981.81
604-49550-133	Employer Paid Insurance	88.00
604-49550-212	Motor Fuels	811.23
604-49550-217	Other Operating Supplie	1,222.67
604-49550-218	Uniforms	136.00
604-49550-304	Legal Fees	1,095.00
604-49550-308	Training & Registrations	3,012.00
604-49550-310	Lab Testing	422.58
604-49550-321	Telephone	131.36
604-49550-325	Dispatching	60.81
604-49550-326	Data Processing	90.00
604-49550-381	Electric Utility	103.24
604-49550-382	Water Utility	22.77
604-49550-383	Gas Utility	95.07
604-49550-385	Sewer Utility	47.21
604-49550-402	Repairs & Maint - Struct	300.70
604-49550-404	Repairs & Maint - M&E	380.38
604-49550-408	Repairs & Maint - Distrib	3,073.54
604-49550-409	Repairs & Maint - Utilitie	0.53
604-49550-432	Uncollectible	96.37
604-49550-450	Conservation	350.00
604-49550-491	Payments to Other Orga	1,200.00
609-16200	Buildings	3,939.59
609-49751-133	Employer Paid Insurance	32.00
609-49751-200	Office Supplies	248.99
609-49751-217	Other Operating Supplie	711.62
609-49751-251	Liquor	21,040.51
609-49751-252	Beer	30,591.94
609-49751-253	Wine	6,185.85
609-49751-254	Soft Drinks & Mix	374.93
609-49751-256	Tobacco Products	110.47

Account Summary

Account Number	Account Name	Payment Amount
609-49751-257	Ice	115.48
609-49751-259	Non- Alcoholic	453.85
609-49751-261	Other Merchandise	52.76
609-49751-321	Telephone	226.61
609-49751-326	Data Processing	537.97
609-49751-331	Travel Expense	184.72
609-49751-333	Freight and Express	548.31
609-49751-340	Advertising & Promotion	375.00
609-49751-381	Electric Utility	847.70
609-49751-382	Water Utility	20.92
609-49751-383	Gas Utility	107.83
609-49751-385	Sewer Utility	41.65
609-49751-480	Other Miscellaneous	1,267.19
614-20201	Excise Tax Payable	790.94
614-20206	911 TAP & TACIP Fees CI	875.58
614-49870-133	Employer Paid Insurance	128.00
614-49870-212	Motor Fuels	210.71
614-49870-217	Other Operating Supplie	1,011.06
614-49870-303	Engineering and Surveyi	738.30
614-49870-321	Telephone	504.12
614-49870-381	Electric Utility	3,229.89
614-49870-382	Water Utility	20.27
614-49870-383	Gas Utility	22.52
614-49870-385	Sewer Utility	39.72
614-49870-419	Vehicle Lease	537.16
614-49870-442	Subscriber Fees	55,015.02
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	7,338.67
614-49870-448	On-Call Support	210.32
614-49870-451	Call Completion	152.42
615-49850-133	Employer Paid Insurance	32.00
615-49850-211	Cleaning Supplies	50.65
615-49850-212	Motor Fuels	25.32
615-49850-217	Other Operating Supplie	996.99
615-49850-321	Telephone	196.84
615-49850-326	Data Processing	433.00
615-49850-381	Electric Utility	7,721.94
615-49850-382	Water Utility	310.09
615-49850-383	Gas Utility	246.68
615-49850-384	Refuse Disposal	31.00
615-49850-385	Sewer Utility	91.63
615-49850-404	Repairs & Maint - M&E	991.44
617-49860-217	Other Operating Supplie	441.39
617-49860-251	Liquor	1,020.72
617-49860-252	Beer	429.76
617-49860-253	Wine	12.41
617-49860-254	Soft Drinks & Mix	108.82
617-49860-261	Other Merchandise	119.18
617-49860-321	Telephone	101.22
617-49860-326	Data Processing	403.33
617-49860-381	Electric Utility	1,168.00
617-49860-382	Water Utility	61.18
617-49860-383	Gas Utility	436.69
617-49860-385	Sewer Utility	132.80
617-49860-433	Dues & Subscriptions	20.00
700-21701	Federal Withholding	16,458.57
700-21702	State Withholding	8,212.90
700-21703	FICA Tax Withholding	21,545.42

Account Summary

Account Number	Account Name	Payment Amount
700-21704	PERA Contributions	26,563.76
700-21705	Retirement	8,405.66
700-21707	Union Dues	1,773.58
700-21708	PD Union Dues	472.50
700-21711	Medicare Tax Withholdi	5,821.92
700-21712	Flex Account	2,170.37
700-21718	Individual Insurance-NC	16.00
700-21720	VEBA Contributions	9,062.62
700-21722	HSA Contribution	4,687.59
700-21723	HSA Employee Contribu	1,104.62
	Grand Total:	3,547,406.77

Project Account Summary

Project Account Key
None

Grand Total:

Payment Amount
3,547,406.77
3,547,406.77

AA 11/16/23

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Building & Zoning Office
DATE: November 21, 2023 (City Council Meeting Date)
RE: Planning Commission Recommendation – Variance Application
DEPT: Building & Zoning
CONTACT: Andrew Spielman, Building & Zoning Official, at 832-8660 or
andrew.spielman@windommn.com

Recommendations/Options/Action Requested

The Planning Commission recommends that the Application by Michael T. Bogle for a variance to allow an additional accessory building (storage shed) on his property be denied.

Issue Summary/Background

Variance Application:

Applicant/Owner: Michael T. Bogle
Address of Property: 1453 Fourth Avenue, Windom, MN
Description: North Half of Lot 11 and all of Lot 12 in Block 3 of Hutton and Collins'
Addition to the City of Windom, Cottonwood County, Minnesota.
Parcel ID#: 25-351-0340

The Applicant/Owner is requesting a variance to allow the placement of a third accessory building (storage shed) on his property. Pursuant to City Code, no more than two detached accessory buildings shall be constructed or installed on any lot without a variance. There are two existing detached accessory buildings (a double garage and a 12' X 20' storage building) on the property. Recently a third building (white shed) was placed on the property. The Planning Commission held a public hearing on this application on November 14, 2023. The Minutes from the November 14th Meeting set forth the discussion, motion, and findings of fact concerning the Planning Commission's recommendation to deny this Variance Application.

Fiscal Impact

There is no fiscal impact for the City.

Attachments

1. Zoning Application for Variance,
2. Planning Commission's Public Hearing Notice,
3. Beacon Aerial of the Property.

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Mike Bogle (Michael T. Bogle)
Address 1453 4th Ave
City Windom State MN Zip 56101 (Phone: 822-7357)

Owner(s): (If other than Applicant)

Name(s) _____
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 1453 4th Ave Windom

Legal Description of Property: ^{all of} Lot(s) 12 Block(s) 3 Addition Hutton and Collins' Addition

(If metes and bounds, attach description.) Parcel No. 25-351-0340

Existing Use of Property: Residential Present Zoning: R-2

Action Requested: Conditional Use Permit _____ Variance X
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required) Additional
Storage shed 10' x 12' Storage due to
have fire - House was demoed by City.
Have Double Garage + 12x20 Building.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X Michael T. Bogle X _____
[SIGNATURES OF APPLICANT(S)]

Date: 10-23-23

Fee: 150.00 Paid: Ck. ✓ Date: 10-26-23

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 26 day of October, 2023.

WINDOM BUILDING & ZONING OFFICIAL: Andrew W. J.

Nov 14/24

7:00

Oct 26/24 Thursday

Supplemental Information – To be Submitted with all Conditional Use & Variance Requests

The City's Land Use Regulations (Chapter 152 of the City Code) provide standards to evaluate your request. In order to grant a Conditional Use or Variance, the Planning Commission and City Council must make a finding that the request complies with these standards. The Applicant has the burden of proof to show that these standards have been satisfied. Please answer the following questions as they relate to your request. Attach additional sheets if needed.

1) Would your proposed use of the property be considered a reasonable use? Yes ☒ No ☐
Explain: _____

2) Is your proposed use in conflict with the intent of the zoning district in which it is to be located? ? Yes ☐ No ☒
Explain: _____

3) Is your proposed use of the property compatible with present uses on the property and on adjoining properties? Yes ☒ No ☐
Explain: _____

4) Will your proposed use of the property (a) alter the essential character of the locality or (b) interfere with the creation of a beneficial environment within its own property or on adjoining properties or (c) interfere with the provision of a reasonable economic benefit to the community? Yes ☒ No ☒
Explain: _____

5) Can you assure the City that your proposed use of the property will not unreasonably harm the public health, safety and welfare, create a nuisance, or create unreasonable congestion to nearby properties? Yes ☒ No ☐
Explain: _____

6) Can you verify that the proposed use/development will not adversely affect pedestrian and vehicular movement on contiguous and non-contiguous adjacent properties and will not adversely affect the buffering of the service facilities and parking areas. Yes ☒ No ☐
Explain: _____

7) Can you assure the City that the proposed project can be accommodated with existing public utilities and services and will not overburden the City's service capacity? Yes ☒ No ☐
Explain: _____

8) Variance Application Only. The undersigned Landowner (Applicant) has established that there are practical difficulties, unique to this property and not caused by the Landowner, that necessitate the need for a variance. Yes ☒ No ☐
Explain: House fire + removal of same

ATTACH A SEPARATE SHEET TO PROVIDE ANY ADDITIONAL INFORMATION YOU BELIEVE MAY BE PERTINENT TO YOUR APPLICATION.

Completed By: Michael T. Boyle Date: 10-23-23

Property Address: 1453 4th Ave

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
VARIANCE APPLICATION
(ADDITIONAL ACCESSORY STRUCTURE)**

Pursuant to City of Windom, City Code Sections 152.525-152.530 and 152.565-152.568, notice is hereby given that the Applicant and Owner, MICHAEL T. BOGLE, of 1453 Fourth Avenue, Windom, Minnesota, has submitted a zoning application for a variance for property located in an R-2 District. The Applicant requests a variance to allow the placement of an additional accessory (storage) building on his property. City Code Section 152.325(D) provides that no more than two detached accessory buildings shall be constructed or installed on any lot without a variance.

A public hearing to consider this application will be held before the Planning Commission in the City Hall Council Chambers, 444 Ninth Street, Windom, MN 56101 on Tuesday, November 14, 2023, at the meeting which begins at 7:00 p.m.

Those persons wishing to be heard on this application for consideration of a variance are requested to be at this meeting. The application materials may be reviewed in the Building & Zoning Office at City Hall prior to the Public Hearing.

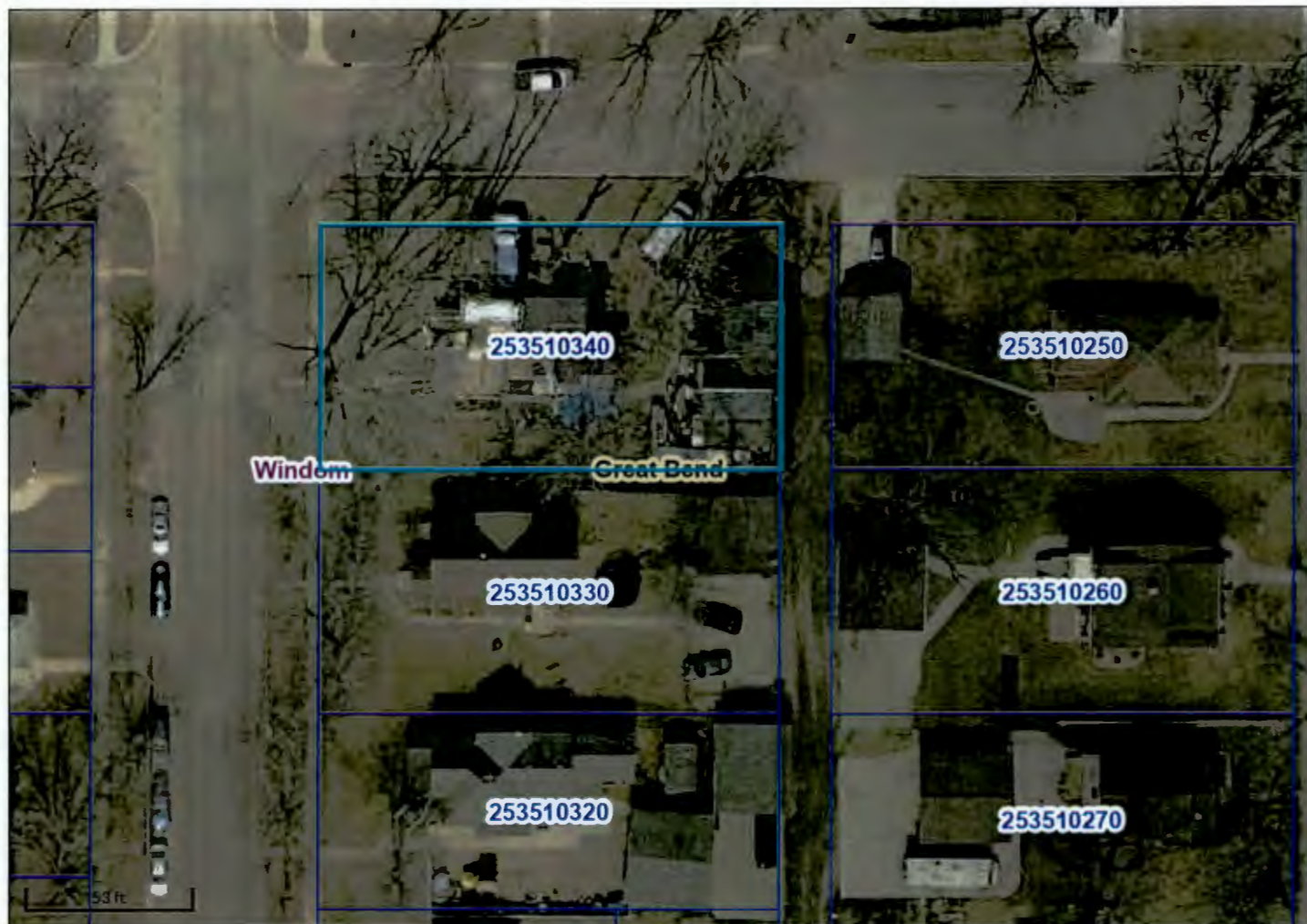
Legally described as follows: North Half of Lot 11 and all of Lot 12 in Block 3 of Hutton and Collins' Addition to the City of Windom, Cottonwood County, Minnesota.

Parcel ID #: 25-351-0340

Address of the Property is: 1453 Fourth Avenue, Windom, MN 56101

By Order of the City of Windom
Andrew Spielman, Zoning Administrator

Published: Cottonwood County Citizen (November 1, 2023)



Parcel ID	253510340	Alternate ID	n/a	Owner Address	BOGLE/MICHAEL T
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL\ SINGLE UNIT		1453 4TH AVENUE
Property Address	1453 4TH AVE	Acreage	n/a		WINDOM MN 56101
	WINDOM				
District	n/a				
Brief Tax Description	N1/2 LOT 11; ALL OF LOT 12; BLK 3 HUTTONS & COLLIN'S ADDITION				
	(Note: Not to be used on legal documents)				

Date created: 11/17/2023
 Last Data Uploaded: 11/17/2023 4:46:21 AM

Developed by  **Schneider**
 GEOSPATIAL

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Jon Ketzenberg, Street and Parks Superintendent
DATE: **November 9, 2023**
RE: Street Closure on Prospect between 9th Street & 10th Street
DEPT: Street & Parks Department
CONTACT: Jon.ketzenberg@windommn.com

Recommendations/Options/Action Requested:

The ALC church has requested that the city close Prospect Avenue between 9th Street & 10th Street from 5:00 pm to 7:00 pm on Dec 13th for their Living Nativity. The Street Superintendent and Police Chief both approve of the street closure.

Issue Summary/Background:

The ALC will have carriage rides, animals & nativity scenes on Prospect Avenue. The Street Department will bring barricades up for them and pick them up.

Fiscal Impact:

None.

Attachments

None.

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: City Administrator and Finance Director
DATE: November 15, 2023
RE: Funding Options for Fire Dept – Compressor Replacement
DEPT: Administration
CONTACT: Steve.Nasby@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approve the addition of \$38,000 to \$44,000 to the 2024 Budget in the Capital Improvement Plan for replacement of the Fire Department Compressor.

Issue Summary/Background

At the last City Council meeting, the Fire Chief informed the Council that their compressor used for the Self-Contained Breathing Apparatus (SCBA) went down and there were no repairs or parts available for the unit due to its age (2005). The Fire Department has submitted two quotes for new equipment along with their recommendation.

Fiscal Impact

Following the City Council's budget workshop, the Finance Director has been working on finalizing the 2024 budget. As additional information became available (e.g. settling labor agreements, health insurance, property & casualty insurance, workers compensation insurance, etc.), it appears that it will be possible to fund the compressor within the Council's approval of the 5.6% property tax levy.

If the City Council votes to fund this piece of Fire Department equipment, the monies could come from several sources including using General Fund reserves, reducing funding for capital items or operations planned for the 2024 budget, or adding the compressor into the 2024 Capital Improvement Plan budget.

Attachments

1. Fire Chief's recommendation,
2. RevolveAir Systems Catalog,
3. Municipal Emergency Services – Quote for RevolveAir System,
4. PivotAir System Specs,
5. Municipal Emergency Services – Quote for PivotAir System.

WINDOM FIRE DEPARTMENT

938 5TH Avenue
WINDOM MN.56101

To: Mayor and City Council Members:

I have researched compressor over the last 10 days or so. It is my recommendation that we purchase the Revolve Air Compressor over the Pivot Air Compressor. The Revolve Air Compressor is the more expensive Compressor but I believe in the long run it is the better compressor for our needs and here is why:

1. The Revolve Air Compressor is a 5 stage compressor vs. The Pivot Air is a 4 stage compressor.
2. The Revolve Air Compressor is design to run at 6000 psi vs. The Pivot Air is designed to run at 5000 psi but can be set up to 6000.
3. The Revolve Air Compressor will run quieter than the Pivot Air. Which would be nice for the EMT that sleep at the building during their call time, as the compressor is located on the second floor of the building not far away from the sleeping quarters of the building.
4. The Revolve Air Compressor has an additional intercooler which makes it run cooler and more efficient, than the Pivot Air Compressor.
5. The Revolve Air Compressor has an additional water separator which help pull moisture out better that the Pivot Air Compressor.
6. The Revolve Air Compressor will run cooler, and longer life expectancy than the Pivot Air Compressor because of the addition stage on the compressor
7. The Revolve Air Compressor has a higher energy efficiency unit than the Pivot Air Compressor.

Both of these compressors are great compressors and either one of these unit will suit the needs of the fire department. I do believe the Revolve Air Compressor is the better fit for our needs. I believe it will have a longer life, and lower cost of operation in the life of the compressor.

If you have any questions in regards to this feel free to contact me.

Ben Derickson
Windom Fire Chief
507-832-8688
507-920-9003
WFD55@windommn.com

REVOLVEAIR
SYSTEMS

REVOLVEAIR SYSTEMS CATALOG



VOLUME 1

1.877.MES.FIRE | MESFIRE.COM
INFO@REVOLVEAIR.COM



MADE IN AMERICA

ABOUT

REVOLVEAIR SYSTEMS



RevolveAir Systems
products are proudly
made in America.

In 2020, Municipal Emergency Services (MES) acquired the intellectual property, designs, patents and trademarks for the RevolveAir, Smart Fill and RevolveAir Connect products. MES began full production and sales of the complete product line of breathing air compressors, charge stations and storage solutions to be sold under the RevolveAir Systems brand in early 2021. The RevolveAir Systems is a staple in fire departments across the United States and has a strong customer following with products that provide unmatched features and benefits.

Established in 2001, Municipal Emergency Services has quickly grown to be the largest supplier of 3M Scott Air-Paks, Honeywell (Morning Pride), Fire-Dex, Hurst Jaws of Life, Matex Hose, 5.11 Tactical, Akron Brass and Dragon Fire Gloves to first responders in North America. With over 180 sales representatives, 110+ mobile service technicians, and 18 in-house service centers strategically located around the United States we can assure that our customers are purchasing quality name brand equipment that remains functioning to the appropriate NFPA and manufacturers specifications throughout the life of the product.

Our sales representatives have over 1,300+ years of combined experience in first responder service and 8,000+ hours of certified training which adds up to better product knowledge, service, and training for our customers. We supply equipment for Firefighting, Law Enforcement, Hazmat, Confined Space, Urban Search and Rescue, and Emergency Medical Services to Municipal, Volunteer and Federal government sectors. MES is built on three distinct business platforms giving first responders the opportunity to fulfill their equipment needs through our 290+ strong first responder focused sales and service team, an extensive online store or through our Federal Government division which caters to the specific needs of military and federal agency first responders.

MES supports its customers with a nationwide warehousing system that carries over \$4 million of 3M Scott Air-Paks and accessories, 800+ sets of turnout gear, 2,000+ pairs of boots not to mention numerous other products in stock to meet the immediate needs of our customers.

1.877.MES.FIRE |

REVOLVEAIR
SYSTEMS

| [REVOLVEAIR.COM](https://revolveair.com)

REVOLVEAIR

FILL STATION & CASCADE SYSTEMS



AUTO CASCADE SYSTEMS

A fully automatic cascade system with no valves to turn. The Smart Fill System is an easier and more efficient way to cascade.



MANUAL CASCADE SYSTEMS

Mounted on top of charge station and available in 2 - 6 bank systems with a valve for each bank that can open / close to cascade.



The revolutionary, patented RevolveAir fill station provides maximum safety and performance simultaneously charging two breathing air cylinders within the protective chamber while two cylinders are being exchanged on the outside of the chamber. The unit comes complete with safety interlocks, safety gauges, charge and bleed valves and a pressure regulator for automatic cylinder charging.

FEATURES

- Ergonomically designed
- Fills two cylinders while two are being exchanged
- Offers time savings over competitive charge stations
- A minimum of 33% faster
- Designed with safety in mind
- Tested to the NFPA 1901 Containment Standard
- Safety pressure gauges
- Auxiliary outlet unregulated back, regulated front
- Automatic Storage refill valve
- Two Year Warranty

OPTIONS

Smart Fill Auto Cascade System
| Cascade Panels (2,3,4,5,6, or 8 banks) | Auxiliary low-pressure regulator (300 psi/20 bar) | Auxiliary high-pressure regulator (6000 psi/ 413 bar) | 2 or 4 integral storage tank rack | SCUBA kit

REVOLVEAIR DIMENSIONS

W/ Attached Storage: 30" Wide x 51" Deep

W/O Storage: 30" Wide x 22" - 32" Deep (depending on options)

SMART FILL

HIGH PRESSURE COMPRESSOR

BENEFITS

- LONG LIFE
- LOW NOISE
- HIGH EFFICIENCY
- REDUCED HEAT

STANDARD FEATURES

- Five stages
- Latest technology in valve & ring design
- Spin-on type oil liter
- Pressurized oil lubrication system
- Cast iron block & cylinders
- Designed & built in the USA
- Relief valves on 1st, 2nd, 3rd & 4th stage
- Connecting rods with needle roller bearings
- Stainless steel valve assemblies on all stages
- Radial layout for reduced vibration and crankshaft loading
- Intercoolers on 1st, 2nd, 3rd & 4th, after cooler on the 5th stage
- Water separators on 2nd, 3rd & 4th stages



DIMENSIONS

WIDTH 34" (side to side)

DEPTH 42" (front to back)

HEIGHT 68"

FAN DIAMETER 17.2" (R510)

FAN DIAMETER 29.5" (R520/530)

R510

5 CYLINDER, 5 STAGE BREATHING AIR COMPRESSOR

MODEL	MAX WORKING PRESSURE		CAPACITY (1)		MOTOR	
	psig	bar	scfm	l/min	hp	Kw
R510-6	6,000	414	12.5	354	10	7.5

5 CYLINDER, 5 STAGE BREATHING AIR COMPRESSOR

MODEL	MAX WORKING PRESSURE		CAPACITY (1)		MOTOR	
	psig	bar	scfm	l/min	hp	Kw
R510-7	7,000	517	12	340	10	7.5

R520/ R530

5 CYLINDER, 5 STAGE BREATHING AIR COMPRESSOR

MODEL	MAX WORKING PRESSURE		CAPACITY (1)		MOTOR	
	psig	bar	scfm	l/min	hp	Kw
R520-6	6,000	414	24	680	20	15
R530-6	6,000	414	36	1020	30	22.4

5 CYLINDER, 5 STAGE BREATHING AIR COMPRESSOR

MODEL	MAX WORKING PRESSURE		CAPACITY (1)		MOTOR	
	psig	bar	scfm	l/min	hp	Kw
R520-7	7,000	517	23.5	665	20	15
R530-7	7,000	517	34.8	985	30	22.4

ADDITIONAL FEATURES

Oil Pressure Switch • ACD- Automatic Drain Block with Solenoid

1) Capacity is referenced to standard inlet conditions (ASME Standard) @ 80% of the compressor's maximum working pressure. Tolerance +5/-4%

2) Specifications are subject to change

REVOLVEAIR

STORAGE OPTIONS

VERTICAL OR HORIZONTAL STORAGE

Storage units are designed as freestanding modules or can be integrated into the charge station. Vertical storage units are available with two or four ASME or UN/ISO cylinders. Horizontal up to six cylinders.



VERTICAL ASME



HORIZONTAL ASME

FEATURES

- Bulk or cascade plumbing
- Meets all ASME, UN/ISO, TC, CRN codes
- Available in a variety of configurations
- Storage system size meets requirements
- Operational in the event of a power failure
- 10 year hydro test on all UN/ISO versions

OPTIONS (Three Variations of Cylinders)

OPTION ONE

UN/ISO 509 scf 6000 psi/413 bar with CGA 702 valve

OPTION TWO

ASME 537 scf @ 7000 psi/ 483 bar with service valve, burst disc, and drain plug

OPTION THREE

ASME 525 scf @ 6000 psi/ 413 bar with service valve, burst disc and drain plug



REVOLVEAIR SERVICES

COMPRESSOR SERVICE

We are proud to offer premium service and maintenance of your RevolveAir compressors and cascade systems. The service technicians can inspect and repair all RevolveAir compressors on-site with our state of the art mobile service centers.

MES ON-SITE SERVICE:

- Inspection
- Preventative Maintenance
- Testing & Calibration
- Training
- Repairs & Adjustments

SERVICE CHECKLIST

- ☐ Perform a thorough inspection and functional check of the compressor
- ☐ Conduct a pre-service air-sample per NFPA 1989 standards
- ☐ Drain the compressor oil, inspect and re-oil with RevolveAir System RS-800 synthetic oil
- ☐ Clean or replace the oil/water separators
- ☐ Replace the purification cartridges and cartridge holder o-rings
- ☐ Inspect and clean the auto condensate system and rebuild the auto-condensate system as necessary
- ☐ Recondition the flow-fuse(s) as needed
- ☐ Install a new air intake filter
- ☐ Conduct preventative maintenance on the diesel engine if applicable
- ☐ Conduct a post-service air sample per NFPA 1989 standards
- ☐ Calibrate the CO sensor if available and reset the controller service maintenance reminders

A close-up photograph of a fire truck's auxiliary outlet. The outlet is a brass-colored metal fitting with a circular flange. Above it is a silver-colored metal handle or lever. The background is a dark, textured surface, likely the side of the truck. A prominent red diagonal stripe runs across the lower half of the image.

FILL CONTROL

**AUXILIARY
OUTLET**

REVOLVEAIR
SYSTEMS

1.877.MES.FIRE | MESFIRE.COM | INFO@REVOLVEAIR.COM



MADE IN AMERICA



(877) 637-3473

Quote

Quote # QT1756958
Date 11/06/2023
Expires 11/21/2023
Sales Rep McCabe, Brian
Shipping Method FedEx Ground
Customer WINDOM FD (MN)
Customer # C30603

Bill To

BEN DERICKSON
WINDOM FD
444 9TH STREET
WINDOM MN 56101
United States

Ship To

BEN DERICKSON
WINDOM FD
444 9TH STREET
WINDOM MN 56101
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
RSC-01036100			6000 psi 5 Stage Compressor 10 Horsepower, 208-230 Volt/ 3 Phase/ 60Hz, CO Dew Point with Cal Kit, English	1	\$42,201.09	\$42,201.09
Compressor Install			Site survey, install, operate, leak test, train & perform air sample with written report.	1	\$2,000.00	\$2,000.00

Customer must have access to forklift to get unit up to the mezzanine.

Subtotal \$44,201.09
Shipping Cost \$725.00
Tax Total \$0.00
Total \$44,926.09

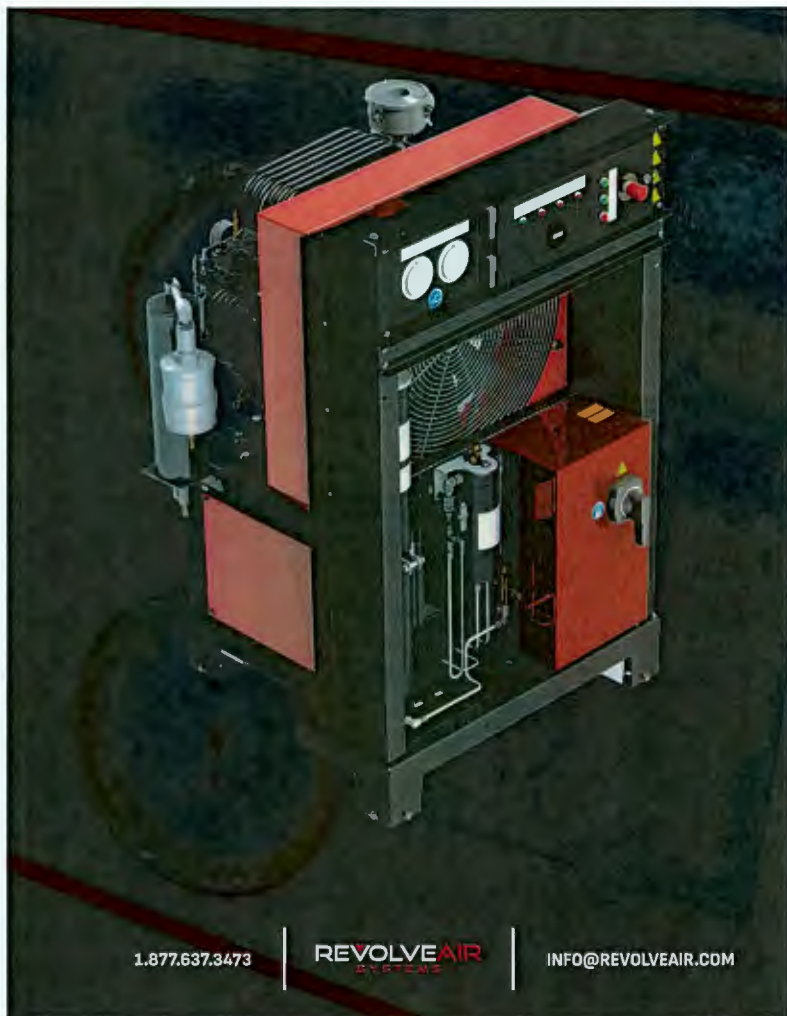
This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1756958



1.877.637.3473

REVOLVEAIR
SYSTEMS

INFO@REVOLVEAIR.COM

PIVOTAIR

COMPRESSORS

COMPRESSOR SPECIFICATIONS

4 CYLINDER, 4 STAGE BREATHING AIR COMPRESSOR

MODEL	MAX WORKING PRESSURE		CAPACITY (1)		MOTOR	
	psig	bar	scfm	l/min	hp	kW
RSA410-6	6000	414	12.0	340	10	7.5

- Manual or auto cascade options
- Four stages
- Latest technology in valve & ring design
- Spin-on type oil filter
- Pressurized oil lubrication system
- Cast iron block & cylinders
- Relief valves on 1st, 2nd & 3rd stage
- Connecting rods with needle roller bearings
- Stainless steel valve assemblies on all stages
- Radial layout for reduced vibration and crankshaft loading
- Intercoolers on 1st, 2nd & 3rd stage; Aftercooler on 4th stage
- Water separators on 2nd & 3rd Stage
- Oil pressure switch
- ACD (Automatic Drain Block) with solenoid



**REVOLVEAIR PRODUCTS ARE
PROUDLY MADE IN THE USA**



PIVOTAIR

FILL STATIONS

The revolutionary PivotAir Fill Station provides maximum safety and performance, simultaneously charging two breathing air cylinders within the protective chamber. The unit comes complete with safety interlocks, safety gauges, charge and bleed valves and a pressure regulator for automatic cylinder charging.

FEATURES

- Ergonomically designed
- Fills two cylinders at one time
- Designed with safety in mind
- Built to exceed NFPA 1901 Containment Standard
- Safety pressure gauges
- Automatic storage refill valve
- Two year warranty
- All units are 5500psi compatible

DIMENSIONS

W/ ATTACHED STORAGE	30" WIDE x 51" DEEP x 68" TALL
W/O ATTACHED STORAGE	30" WIDE x 22"-32" DEEP x 68" TALL

1.877.637.3473

REVOLVEAIR
SYSTEMS

INFO@REVOLVEAIR.COM



REVOLVEAIR PRODUCTS ARE
PROUDLY MADE IN THE USA



(877) 637-3473

Quote

Quote # QT1756956
Date 11/06/2023
Expires 11/21/2023
Sales Rep McCabe, Brian
Shipping Method FedEx Ground
Customer WINDOM FD (MN)
Customer # C30603

Bill To

BEN DERICKSON
WINDOM FD
444 9TH STREET
WINDOM MN 56101
United States

Ship To

BEN DERICKSON
WINDOM FD
444 9TH STREET
WINDOM MN 56101
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
RevolveAir Systems	RSC-08036100		RSC-08036100 Custom RevolveAir Systems 6000 psi 4 stage compressor, 208-230/3 phase, 60Hz. With CO and Dew Point Monitor and cal kits.	1	\$36,012.35	\$36,012.35
Compressor Install			Site survey, install, operate, leak test, train & perform air sample with written report.	1	\$2,000.00	\$2,000.00

Customer must have access to forklift to get unit into the room and mezzanine.

Subtotal \$38,012.35
Shipping Cost \$725.00
Tax Total \$0.00
Total \$38,737.35

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1756956

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Tim Snyder, Community Center Director
DATE: 11/13/23
RE: Community Center : On-Call Part-Time Worker
DEPT: Community Center
CONTACT: Tim.Snyder@windommn.com

Recommendations/Options/Action Requested

Director of Community Center recommends that the City Council approve the hiring of Jeff Wright for the position of on-call part time at the wage of 12.50 per hour.

Issue Summary/Background

The Community Center is replacing previous on call part time workers. Jeff is needed to work at events as well as set up and take down for events at the Community Center. We currently share 1 part-time employee with the arena and he will be working at the arena more in the winter season.

Fiscal Impact

The Community Center has budgeted hours for these on-call part time positions.

Attachments

1. No attachments

CERTIFICATE FOR PAYMENT NO. 2, FINAL

**Hodgman Drainage Company, Inc.
16536 County Hwy 34
Dodge Center, MN 55927**

Project: Des Moines River Forcemain Crossing
Windom, MN

DGR Project No. 372014

Owner: City of Windom

For Period From: September 22, 2023 to September 29, 2023

Line No.	Estimated Units	Description	Unit Price	Contract Price	This Application		Completed to Date	
					Units	Value	Units	Value
Base Bid + Alternate								
A1	JOB	Mobilization	L.S.	\$38,000.00		0.00	100%	38,000.00
A2	1 Ea.	Air Release Valve and Manhole	28,750.00	28,750.00		0.00	1.00	28,750.00
A3	318 L.F.	6" RJ PVC Pipe Sewer, C900, Trenchless	147.00	46,746.00		0.00	318.00	46,746.00
A4	4 Ea.	Preformed Bends	1,500.00	6,000.00		0.00	4.00	6,000.00
A5	2 Ea.	Connect to Existing Sanitary Sewer	5,500.00	11,000.00		0.00	2.00	11,000.00
A6	0 Ea.	Connect to Existing DI River Crossing	25,500.00	0.00		0.00	0.00	0.00
A7	32 S.F.	Remove & Replace 4" PCC Sidewalk	60.00	1,920.00		0.00		0.00
A8	JOB	Traffic Control	L.S.	5,000.00		0.00	100%	5,000.00
A9	JOB	SWPPP Management	L.S.	2,500.00		0.00	100%	2,500.00
A10	JOB	Seeding, Fertilizing and Hydro Mulching	L.S.	10,000.00		0.00	100%	10,000.00
A11	490 L.F.	6" RJ PVC Pipe Sewer, C900, Trenchless	92.00	45,080.00		0.00	490.00	45,080.00
TOTAL BASE BID + ALTERNATE				\$194,996.00		\$0.00		\$193,076.00

Total Work Completed \$193,076.00

Stored Materials

Less Retainage _____ %
\$193,076.00

Less Previous Payments 183,422.20

TOTAL AMOUNT DUE THIS PAY REQUEST \$9,653.80

Payment Requested by:

Hodgman Drainage Company, Inc.
(Contractor)

David A. Hodgman
(Signature)

Date 10-3-2023

Payment Recommended by: DGR Engineering

D. L. Sp
(Signature)

Date 11-6-23

Payment Approved by: City of Windom

(Signature)

Date _____

AIA® Document G702™ – 1992

Application and Certificate for Payment

TO OWNER: City of Windom 1105 First Avenue Windom MN 56101	PROJECT: River Bend Liquor 575 2nd Ave Windom MN 56101	APPLICATION NO: 1 PERIOD TO: 10/31/2023 CONTRACT FOR: CONTRACT DATE: 9/7/2023 PROJECT NOS: / /	Distribution to: OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ FIELD ☐ OTHER ☐
FROM CONTRACTOR: Sussner Construction, Inc. 305 Legion Field Road Marshall MN 56258	VIA ARCHITECT: TSP Architects 1112 N West Ave Sioux Falls SD 57104		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 745,885.00
2. NET CHANGE BY CHANGE ORDERS	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 745,885.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 117,423.50
5. RETAINAGE:	
a. 5.00 % of Completed Work (Columns D + E on G703)	\$ 5,871.18
b. 0.00 % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 5,871.18
6. TOTAL EARNED LESS RETAINAGE	\$ 111,552.32
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 0.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 111,552.32
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 634,332.68
(Line 3 minus Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this month	\$ 0.00	\$ 0.00
TOTAL	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	0.00

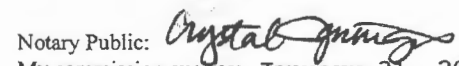
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

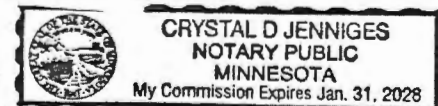
CONTRACTOR: Sussner Construction, Inc.

By:  Date: 10/31/23
 State of: Minnesota

County of: Lyon

Subscribed and sworn to before me this 31st day of October 2023

Notary Public: 
 My commission expires: January 31, 2028



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 111,552.32
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  Date: 11/13/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1
APPLICATION DATE: 10/31/2023
PERIOD TO: 10/31/2023
ARCHITECT'S PROJECT NO:

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)		% (G ÷ C)	BALANCE TO FINISH (C – G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
001	Misc Demo	19,500.00	0.00	3,900.00	0.00	3,900.00	20.00		15,600.00	195.00
002	Excavation / Fill	65,700.00	0.00	49,275.00	0.00	49,275.00	75.00		16,425.00	2,463.75
003	Rebar	12,000.00	0.00	12,000.00	0.00	12,000.00	100.00		0.00	600.00
004	Footings / Foundations	32,000.00	0.00	32,000.00	0.00	32,000.00	100.00		0.00	1,600.00
005	Interior Flatwork	19,800.00	0.00	0.00	0.00	0.00	0.00		19,800.00	0.00
006	Exterior Coverage	12,000.00	0.00	0.00	0.00	0.00	0.00		12,000.00	0.00
007	Metals / Handrails	6,450.00	0.00	0.00	0.00	0.00	0.00		6,450.00	0.00
008	Rough Carpentry	62,000.00	0.00	0.00	0.00	0.00	0.00		62,000.00	0.00
009	Trusses	28,800.00	0.00	0.00	0.00	0.00	0.00		28,800.00	0.00
010	Thermal Insulation	20,600.00	0.00	2,060.00	0.00	2,060.00	10.00		18,540.00	103.00
011	Wall / Roof Panels, Trim & Accessories	76,750.00	0.00	0.00	0.00	0.00	0.00		76,750.00	0.00
012	Joint Sealants	1,600.00	0.00	0.00	0.00	0.00	0.00		1,600.00	0.00
013	Hollow Metal, Wood Doors & Hardware	12,500.00	0.00	0.00	0.00	0.00	0.00		12,500.00	0.00
014	Aluminum / Glazing	8,350.00	0.00	0.00	0.00	0.00	0.00		8,350.00	0.00
015	Sheetrock Hang / Tape	18,250.00	0.00	0.00	0.00	0.00	0.00		18,250.00	0.00
016	Acoustical Ceilings	11,700.00	0.00	0.00	0.00	0.00	0.00		11,700.00	0.00
	GRAND TOTAL	408,000.00								

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AIA® Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1
APPLICATION DATE: 10/31/2023
PERIOD TO: 10/31/2023
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)	BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
017	Resilient Base / Carpet	7,850.00	0.00	0.00	0.00	0.00	0.00	7,850.00	0.00
018	Resinous Flooring	31,500.00	0.00	0.00	0.00	0.00	0.00	31,500.00	0.00
019	Painting	18,200.00	0.00	0.00	0.00	0.00	0.00	18,200.00	0.00
020	P-Lam Cabinets / C-tops	6,100.00	0.00	0.00	0.00	0.00	0.00	6,100.00	0.00
021	Plumbing / HVAC	106,950.00	0.00	0.00	0.00	0.00	0.00	106,950.00	0.00
022	Electrical	80,750.00	0.00	0.00	0.00	0.00	0.00	80,750.00	0.00
023	Hydro Seeding	3,500.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0.00
024	Temp Jobsite Fencing	2,000.00	0.00	2,000.00	0.00	2,000.00	100.00	0.00	100.00
025	Equipment	10,000.00	0.00	1,000.00	0.00	1,000.00	10.00	9,000.00	50.00
026	General Requirements	35,135.00	0.00	3,513.50	0.00	3,513.50	10.00	31,621.50	175.68
027	Bond	7,600.00	0.00	7,600.00	0.00	7,600.00	100.00	0.00	380.00
028	Mobe	20,000.00	0.00	2,000.00	0.00	2,000.00	10.00	18,000.00	100.00
029	Dumpsters	8,300.00	0.00	2,075.00	0.00	2,075.00	25.00	6,225.00	103.75
	GRAND TOTAL	745,885.00	0.00	117,423.50	0.00	117,423.50	15.74	628,461.50	5,871.18

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